

**TOWN OF GREENWICH AGENDA**  
**Audit/Regular Meeting**  
**January 13, 2026**

Pledge of Allegiance to the Flag  
Roll Call

**AUDIT MEETING 6pm**

1. Town Court
2. Town Clerk
3. Planning Board

**TRANSFERS/BUDGET AMENDMENTS**  
**AUDIT BILLS & AUTHORIZE PAYMENT**

Approval of Minutes: November 6, 2025 & December 9, 2025

**COMMITTEE REPORTS:**

1. Budget [Messina & Mumby]
  - Financial Report
2. Codification (Laws & Rules) [Carner & Donahue]
  - Court Report
3. Employee Benefits & Personnel [Anderson & Graves]
  - Historian
4. Highway [Anderson & Graves]
  - Highway Report [Mattison]
5. Planning, Zoning & Code Enforcement [Donahue & Graves]
  - Planning Board Minutes
  - Zoning Board of Appeals Minutes
  - Assessor Report
  - Code Enforcement Report
6. Public Safety [Anderson & Carner]
  - Dog Control Report
  - Fire Department Report
7. Seniors [Mumby & Price]
8. Town Clerk Report
9. Supervisor Report

**COMMENTS FROM THE PUBLIC**

**UNFINISHED BUSINESS**

1. Alternate on the Planning Board
2. Approve yearly meeting dates
3. Procurement Policy (installment)

**NEW BUSINESS**

1. NY Association of Towns Designation
2. Nepotism: Extra Plow Operators
3. Town Board Rules of Conduct
4. Fund Balance

Executive Session

COMMENTS FROM THE PUBLIC

ADJOURN MEETING

# 2025 Town Clerk Audit

	Monthly		NYS Dept of		Village	Total State & Local
2025	Local Shares	NYS Ag & Market	Health	NYS ENCON	Registrar	Revenues
January	937.2	88	22.5	80.3	80	1208
February	539.52	32	22.5	0	10	604.02
March	773.09	74	45	484.46	308	1684.55
April	937.61	90	0	472.39	54	1554
May	928.65	92	67.5	867.1	0	1955.25
June	1243.3	109	0	535.7	30	1918
July	1414.37	94	67.5	340.13	0	1916
August	1305.14	90	90	3893.86	10	5389
September	1459.75	88	90	6198.94	50	7886.69
October	677.27	66	45	911.73	50	1750
November	459.22	30	45	1802.78	100	2437
December	961.8	56	45	1927.2	0	2990
	\$11,636.92	\$909.00	\$540.00	\$17,514.59	\$692.00	\$31,292.51

## Comparison

2024	\$11,518.52	\$1,018.00	\$630.00	\$16,208.19	\$734.00	\$30,108.71
2025	\$11,636.92	\$909.00	\$540.00	\$17,514.59	\$692.00	\$31,292.51

Print Fees      \$364.00      Started 4/3/25

Account#	Account Description	Fee Description	Qty	Local Share
	Vital Statistics	Birth Certificate - Village	3	0.00
		Birth Certificate - Village Genealogy	2	0.00
		Death Certificate - Village	53	0.00
		Death Certificate - Village Genealogy	4	0.00
		<b>Sub-Total:</b>		<b>\$0.00</b>
A1255	Conservation	Conservation	139	1,216.41
	One Day Officiant License	One Day Officiant License	4	100.00
	Town Clerk Fee	Donation	1	26.94
		Search	8	80.00
		Search - Genealogy	4	88.00
		Shipping	2	87.00
	Town Clerk Fees	Marriage License Fee	25	420.00
	Vital Statistics	Marriage Certificate - Town	39	390.00
		<b>Sub-Total:</b>		<b>\$2,408.35</b>
A1355.4	Assessor - Contracual	Assessor	1	0.00
		<b>Sub-Total:</b>		<b>\$0.00</b>
A2401	Interest & Earnings	Interest Town Clerk Checking	2	0.07
		<b>Sub-Total:</b>		<b>\$0.07</b>
A2544	Dog Licensing	Female, Spayed	326	2,934.00
		Female, Unspayed	51	867.00
		Male, Neutered	268	2,412.00
		Male, Unneutered	54	918.00
		Replacement Tags	10	30.00
		<b>Sub-Total:</b>		<b>\$7,161.00</b>
A2655	Minor Sales	Photocopies	82	20.50
		Print Fee	4	6.00
	Mirror Sales	Print Fee	7	7.00
		<b>Sub-Total:</b>		<b>\$33.50</b>
B1603	Vital Statistics	Birth Certificate - Town	1	10.00
		Birth Certificate - Town Genealogy	1	22.00
		Death Certificate - Town	198	1,980.00
		Death Certificate - Town Genealogy	1	22.00
		<b>Sub-Total:</b>		<b>\$2,034.00</b>

Account#	Account Description	Fee Description	Qty	Local Share
<b>Total Local Shares Remitted:</b>				<b>\$11,636.92</b>
Amount paid to:	NYS Ag. & Markets for spay/neuter program			909.00
Amount paid to:	Nys Dept. Of Health			540.00
Amount paid to:	NYS Environmental Conservation			17,514.59
Amount paid to:	Village Of Greenwich Registrar			692.00
<b>Total State, County &amp; Local Revenues:</b>			<b>\$31,292.51</b>	
			<b>Total Non-Local Revenues:</b>	<b>\$19,655.59</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Deborah Tjarks, Town Clerk, Town of Greenwich during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Date

Account#	Account Description	Fee Description	Qty	Local Share	
A1255	Vital Statistics	Death Certificate - Village	58	0.00	
		Death Certificate - Village Genealogy	7	0.00	
		Sub-Total:		\$0.00	
	Conservation	Conservation	122	896.81	
	One Day Officiant License	One Day Officiant License	1	25.00	
	Town Clerk Fee	Search	2	20.00	
	Town Clerk Fees	Dog Administrative Fee	1	35.00	
		Marriage License Fee	28	490.00	
	Vital Statistcicis	Marriage Certificate - Genealogy	3	66.00	
	Vital Statistics	Marriage Certificate - Town	37	370.00	
		Sub-Total:		\$1,902.81	
A1550	Public Pound Charges	Dog Impoundment Fees	1	140.00	
		Sub-Total:		\$140.00	
A2401	Interest & Earnings	Interest Town Clerk Checking	13.0299 999993 294	0.46	
		Sub-Total:		\$0.46	
A2544	Dog Licensing	Exempt Dogs	1	3.00	
		Female, Spayed	346	3,114.00	
		Female, Unspayed	62	1,054.00	
		Male, Neutered	305	2,754.00	
		Male, Unneutered	60	1,020.00	
		Replacement Tags	5	15.00	
		Sub-Total:		\$7,960.00	
A2655	Minor Sales	Photocopies	37	9.25	
		Sub-Total:		\$9.25	
B1603	Vital Statistics	Birth Certificate - Town Genealogy	1	22.00	
		Death Certificate - Town	133	1,330.00	
		Death Certificate - Town Genealogy	7	154.00	
		Sub-Total:		\$1,506.00	
Total Local Shares Remitted:				\$11,518.52	
Amount paid to:	NYS Ag. & Markets for spay/neuter program			1,018.00	
Amount paid to:	Nys Dept. Of Health			630.00	
Amount paid to:	NYS Environmental Conservation			16,208.19	
Amount paid to:	Village Of Greenwich Registrar			734.00	
Total State, County & Local Revenues:		\$30,108.71	Total Non-Local Revenues:		\$18,590.19

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Deborah Tjarks, Town Clerk, Town of Greenwich during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

**2025 Planning Board Audit**

Application Number	Applicant Name	Application Fee	Certified Letters	Lot Fees	Rec Fees	Approved yet ?	Paid in full?
SPR 2025-01	Hudson Credit Union	\$ 100.00	\$ 144.60	NA	NA	Yes	Yes
SUP 2025-01	Irwin Family Mine	\$ 175.00	\$ 86.76	NA	NA	Yes	Yes
MS 599	Ronald Wills	\$ 75.00	\$ 38.56	NA	NA	Yes	Yes
MS 600	Margaret Erno and Thelma Wood (Designated agent – Thomas Atkin)	\$ 75.00	\$ 86.76	NA	NA	Yes	
MS 601	Ryan Cannon	\$ 75.00	\$ 24.10	\$ 100.00	\$ 125.00	Yes	Yes
MS 602	Josh Cootware	\$ 75.00	\$ 24.10	NA	NA	Yes	YES
MS 603	Christine Dartt	\$ 100.00	\$ 77.12	\$ 100.00	\$ 125.00	yes	yes
MS 604	Christine Dartt	\$ 75.00				yes	yes
MS 605	Jamey Gibson (Bruce Agard, Designated Agent)	\$ 100.00	\$ 106.04	\$ 100.00	\$ 125.00	Yes	Yes
MS 606	Jack J & Patricia A Isgro Family Trust & Kathleen R Isgro, Trustee	\$ 100.00	\$ 28.92	\$ 100.00	\$ 125.00	yes	yes
MS 608	Joyce M Waite & Jessica Douglas (Bruce Agard Designated Agent)	\$ 100.00	\$ 55.12	NA	NA	yes	Yes
MS 609	Cassidy Maynard (Designated Agent Amanda Podolec)	\$ 75.00	\$ 28.92	NA	NA	yes	yes
SUP 2025-02	Maguire, Scott	\$ 75.00	NA	NA	NA	yes	yes
SUP 2025-03	Pleasant Villa Mobile Home Park	\$ 75.00	NA	NA	NA	yes	yes
SUP 2025-04	Christine Dartt	\$ 175.00	NA	NA	NA	yes	na
MS 610	John and Carol Wildman	\$ 100.00	\$ 41.76	\$ 100.00	\$ 125.00	withdrawn - refund requested	
MS 611	Laura Coldwell	\$ 75.00	\$ 62.64	NA	NA	YES	yes
SPR 2025-02	Great Meadow Federal Credit Union	\$ 100.00	\$ 281.88	NA	NA	yes	yes
MS-607	Dee Burch - Khachadourian DA	\$ 100.00	\$ 83.52	\$ 100.00	\$ 125.00	yes	yes
SUP 2025-05	Laurel Cole / Greenwich Materials	\$ 75.00	\$ 240.12	NA	NA	yes	yes
MS-612	Alan and JeanMarie Wilbur	\$ 100.00	\$ 62.40	\$ 100.00	NA	yes	yes
<b>Totals</b>		<b>\$ 2,000.00</b>	<b>\$ 1,473.32</b>	<b>\$ 700.00</b>	<b>\$ 750.00</b>	<b>\$</b>	<b>\$</b>

# November 6, 2025

The Regular Monthly Meeting of the Town Board of the Town of Greenwich, Washington County, New York was held at the Town Office Building, 2 Academy Street, Greenwich, on Tuesday, November 6, 2025, at 6:30 p.m. Meeting open to the public in-person and via Zoom.

PRESENT:	Jim Nolan	Supervisor
	Pat Donahue	Councilmember
	Reed Anderson	Councilmember
	Jim Mumby	Councilmember
	Tom Graves	Councilmember

Also Present: Clerk to the Supervisor Joanna Messina

Public who signed the attendance sheet: Michael Casy, Nicole Carner, Jeanine French and Sydney Nichols and Lorraine Ballard.

Supervisor Nolan led the Pledge of Allegiance, and the Clerk called the roll.

Audit Bills & Authorize Payment

RESOLUTION NO.122-25

Bills: Audit 11/6/25

Resolution by Councilman Graves

Seconded by Councilman Donahue

and passed unanimously by said Board,

RESOLVED, that the following vouchers on Abstract #2511 be audited: Vouchers #1031 - #1054 in the amount of 13,059.26

RESOLUTION NO. 123-25

Bills: Authorize 11/6/25

Resolution by Councilman Mumby

Seconded by Councilman Donahue

and passed unanimously by said Board,

RESOLVED, that the following vouchers on Abstract #2511 be approved and the Supervisor be authorized to pay said bills from their respective funds: Vouchers #1031 - #1054 in the amount of \$13,059.26.

NOTICE IS HEREBY GIVEN that the Town of Greenwich is considering entering into contracts with the Village of Greenwich, Village of Schuylerville, Middle Falls Fire Company, and Cossayuna Fire Company for the purpose of furnishing fire protection to the residents of the Town of Greenwich.

These contracts are for the calendar year January 1, 2026, through December 31, 2026.

# November 6, 2025

Village of Greenwich	\$130,965.00
Village of Schuylerville	\$ 21,393.00
Middle Falls Fire Company	\$107,790.00
Cossayuna Fire Company	\$ 85,789.00

A Public Hearing will be held at the Town Office Building, 2 Academy Street, Greenwich, New York at **6:45 PM** on Thursday, November 6, 2025, to hear any person in favor of or against said proposed contracts.

Supervisor Nolan opened the public hearing at 6:45 PM.

RESOLUTION NO. 124-25  
App. of the fire contracts

Resolution by Councilman Graves  
Seconded by Councilman Mumby

and passed unanimously by said Board,

RESOLVED, that the fire contracts be approved as submitted.

Councilman Graves commended the four fire departments for doing an excellent job and wanted them all to know that the Town of Greenwich appreciates everything they do.

Supervisor Nolan asked if there were any public comments.

Jeanine French told the Board that Schuylerville and Middle Falls Fire Department do a lot of fundraising and wanted to know if the Greenwich Fire Department could do more fund raising. Michael Casey told her that the Greenwich Fire Department does fundraising and they typically send out letters to all the area asking for donations. Councilman Donahue explained that the fire department does a lot of training and good for the community which leaves very little time for fund raising.

Jeanine French wanted to know how much is given to the Easton-Greenwich EMS. Clerk to the Supervisor Joanna Messina responded that they would receive \$10,300.00 in 2026.

Supervisor Nolan asked three times if anyone else would like to speak then closed the meeting at 6:49 PM.

RESOLUTION NO. 125-25  
App. of Minutes 9/9/25

Resolution by Councilman Graves  
Seconded by Councilman Anderson

and passed unanimously by said Board,

# November 6, 2025

RESOLVED, that the minutes of September 9, 2025, be approved and accepted as submitted.

## REPORTS:

Supervisor Nolan reviewed the reports, highlighting items of note.

1) Planning Board Report: Board members received the minutes of the Planning Board meeting that was held on September 18, 2025.

2) ZBA Report: None

3) Assessor Report: Sales report given to the Board.

4) Code Enforcement Report: Code Enforcement Officer Andrew Mollica's report showed the following activity for the month of September:

Local Compliance – New Building permits (Zoning Compliance Certificates/LRCC-1) -4

Local Compliance – Building Permits Closed (LRCC-2) - 6

Special Use Permit Inspections - 1

5) Dog Control Report: Report provided to all Councilmembers

6) Highway Report

### **October 2025 Highway Report**

Starting our final grading/resurfacing on our dirt roads for the season.

Finished screening road sand/gravel for the year.

In the process of getting our winter serving and prep work done on our trucks.

Hauled sand from the pit (Irwin Rd) to our stockpile at the shop.

Would like to go over with the board a few major winter repairs we have planned for this winter.

7) Court Report- Report provided to all Councilmembers

8) Supervisor Report – Verbally given

Supervisor Nolan told the Board that the Pavillion was being constructed on Monday at the Hudson Riverside Park, and they expect to be done within the week. Once that is done, we have satisfied the requirements for the grant and there will be reimbursement for that.

Incumbent Supervisor Mumby decided to have the Supervisor's office painted while he was out sick, so when he came back the furniture was rearranged and the office was painted.

# November 6, 2025

## 9) Financial Report - Report provided to all Councilmembers

Councilman Anderson requested Clerk to the Supervisor Joanna Messina give him and Councilman Graves a monthly financial report on the Highway Department and she agreed she would from now on.

## New Business

### 1)Advertising Positions

#### RESOLUTION NO.126-25

#### Advertising Open Positions approval

Resolution by Councilman Donahue

Seconded by Councilman Graves

and passed unanimously by said Board,

RESOLVED, that the following positions be advertised for:

Planning Board. (7 Yr. Term ending 12/31/2032)

Planning Board (Current 7yr. Term Position ending 12/31/2030)

Zoning Board of Appeals (7 Yr. Term ending 12/31/2032)

Board of Ethics Vacancy. (5 Yr. Term ending 12/31/2030)

### 2) Surplus Designation – file cabinets, e-waste and electrical items

#### RESOLUTION NO.127-25

#### Approve Surplus Designation.

Resolution by Councilman Mumby

Seconded by Councilman Donahue

and passed unanimously by said Board,

RESOLVED, that the surplus designation be approved.

NOTICE IS HEREBY GIVEN that the Town of Greenwich shall hold a Public Hearing at the Town Office Building, 2 Academy Street, Greenwich, New York at **7:00 PM** Thursday, November 6, 2025, on proposed Zoning updates.

Supervisor Nolan opened the public hearing. Councilman Graves explained that information was put out that there was no transparency with the Inter-Municipal Agreement. There were no secrets, it was very transparent. It's strictly zoning and planning. The reason behind the agreement is A) Cost Efficiency and B) Consistency. He believed it didn't make sense to have a town that

# November 6, 2025

surrounds a village to have two different Zoning and Planning Boards and having combined Boards provides consistency to everyone in Greenwich at no added cost.

Supervisor Nolan asked for public comment.

Lorraine Ballard asked what the zoning changes will be and if the Town or the Village zoning laws will prevail. Supervisor Nolan told her that there would not be one set of laws. The Village has their laws and the Town has theirs. There will be a joint Board, but there will not be one set of laws. If the question is in the Village the Village Zoning Laws prevail and the same for the Town.

Michael Casey cautioned for everyone to listen with a clear mind because he believed combining the resources of the Village and Town was a good idea.

Supervisor Nolan asked if anyone else would like to speak three times then closed the meeting at 7:06 PM.

Supervisor Nolan opened the first Public Comment session.

## COMMENTS FROM THE PUBLIC:

Jeanine French explained to the Board that she has lived here for 9 years and wanted to let everyone know that Argyle is paving all their dirt roads. She was concerned that from 49 to Riddle Road the weeds on the side of the road have not been cut in a year and a half and her drains are still filled with gravel and dirt from last year's plowing. She felt the road was not wide enough and an accident could happen. Eight residents don't get their mail because the road needs to be widened. She has paid taxes here for nine years and does not see any benefits from that.

Councilman Graves explained that we have 14 miles of dirt roads getting paved, but there is not enough width to pave there. DOT makes that decision, but Councilman Anderson would take a ride up there and look at the situation.

Michael Casey wanted the Town to consider using the 911 text system to send out weather alerts or safety announcements.

Lorraine Ballard understands that paving is expensive, but she wished to discuss Fiddlers Elbow Road. She thought trucks over the weight limit use this road and told the Board that they should consider diverting traffic to other roads that can handle the weight of the trucks.

The Town Board of the Town of Greenwich shall hold a public hearing on said Preliminary Budget on Thursday, November 6, 2025, at **7:30 PM** showing such changes, alterations and revisions as shall have been made therein by the Town Board of the Town of Greenwich. At such hearing, any person may be heard in favor of or against the Preliminary Budget as compiled or for or against any item or items therein contained.

The following are the proposed 2026 salaries of Elected Town Officers of the Town of Greenwich:

SUPERVISOR	\$13,100.00
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# November 6, 2025

COUNCILMAN (4)	\$ 4,00 0.00
TOWN JUSTICE	\$12,360.00
TOWN CLERK/TAX COLLECTOR	\$46,720.00
SUPERINTENDENT OF HIGHWAYS	\$60,060.00

Supervisor Nolan opened the public hearing telling everyone that nothing had changed in the budget since the last budget meeting. The tax cap of 3% was met due to increased health care, salaries, retirement cost increases and inflationary costs.

Supervisor Nolan asked if there were any comments three times. There were no comments

RESOLUTION NO. 128-25  
Budget Approval

Resolution by Councilman Graves  
Seconded by Councilman Anderson

and passed unanimously by said Board,

RESOLVED, that the 2026 Budget be approved as submitted.

UNFINISHED BUSINESS  
1) HVAC and Generator

Supervisor Nolan explained that 4 years ago the Town commissioned an engineering study. That study deemed the boiler as in eminent need of replacement. Three of the radiators do not work and parts are no longer available for the boiler; they need to be replaced. We have previously installed 3 heat pumps which provide heat and air conditioning for those locations. The Board had previously decided to possibly put in other HVAC'S and to look at the cost of replacing the boiler. Main Care checked the boiler and said it needed to be replaced. Crisafulli and Main Care gave quotes.

The generator was also in the engineering report as needing to be larger, so we also got quotes for a generator.

This will be done by a BAN in January 2026. The first payment would be in 2027. The Town has one BAN falling off in 2026 and the new BAN will pick up the following year.

With HVAC the payback time stated would be 5 years when compared to the savings from the cost of fuel oil.

RESOLUTION NO. 129-25  
Heat Pumps

Resolution by Councilman Mumby  
Seconded by Councilman Graves

and passed unanimously by said Board,

# November 6, 2025

RESOLVED, that the Board approves the purchase of the HVAC heat pump system from SCOOP HVAC for \$85,007.39.

RESOLUTION NO. 130-25  
Generator

Resolution by Councilman Graves  
Seconded by Councilman Donahue  
and passed unanimously by said Board,

RESOLVED, that the Board approves the purchase of a generator from Enzig Electric for \$9,325

### 3) Home Grant

Supervisor Nolan explained that Flatley & Reed submitted a home grant to assist homeowners in improving housing. Michelle DeGarmo told the Board that this grant was originally prepared for the Village of Greenwich, but it fell short of the requirements. The Town of Greenwich did fulfil the requirements, so it was submitted for the Town. The grant decision usually comes between Thanksgiving and Christmas. There is another grant from NYS Affordable Housing coming up that requires the consulting firm that is going to run the grant to be hired ahead of time because of the need to do a background check on them. The grant will cover the cost of the Consultant to handle the administrator contract, so there is no cost to the Town. Clerk to the Supervisor Joanna Messina inquired if the Town had to initially pay the money out and get reimbursed or not. Michell told her no that wasn't how it worked.

RESOLUTION NO. 131-25  
Advertise for Consultant

Resolution by Councilman Mumby  
Seconded by Councilman Donahue

and passed unanimously by said Board,

RESOLVED, that the Board approve advertising for a consultant and the applications be due by Friday, December 5, 2025 at Noon at which time they will be opened. A decision will be made at the December 9, 2025, Town Board meeting.

Supervisor Nolan asked if there were any public comment. There were none.

Supervisor Nolan asked for a motion to adjourn

Motion by Councilman Donahue  
Seconded by Councilman Anderson

and passed unanimously by said Board,

# November 6, 2025

The meeting be adjourned at 8:36 P.M.

Respectfully submitted,

Deborah Tjarks  
Town Clerk

## December 9, 2025

The Regular December monthly meeting of the Town Board of the Town of Greenwich, Washington County, New York was held at the Town Office Building, 2 Academy Street, Greenwich, on Tuesday, December 9, 2025, at 6:30 p.m.

PRESENT:	Jim Nolan	Supervisor
	Pat Donahue	Councilman
	Reed Anderson	Councilman
	Jim Mumby	Councilman
	Tom Graves	Councilman

Also Present: Highway Superintendent Stan Mattison, Jr, Clerk to the Supervisor Joanna Messina, Town Clerk Deb Tjarks, Attorney to the Town David Klingebiel.

Members of the public who signed the attendance sheet: Jim Allen, Nicole Carner, Zach Jordan, Mark Minick, Michael Levy, Ashley Leemans, Andrew Doonan, Marion Doonan, Loraine Ballard, Jeanine French, & Michelle DeGarmo

Supervisor Nolan led the Pledge of Allegiance, and the Clerk called the roll.

### Transfers

- \$13.47 from A1990.4- Contingent Account to A1220.4- Supervisor- Contractual.
- \$4,484.00 from A1116- Cannabis Sales Tax to A1420.401- Attorney- Contractual for Article 7 Attorney Fees.
- \$387.12 from A1990.4- Contingent Account to A3510.4- Dog Control- Contractual.
- \$1,934.89 from A1990.4- Contingent Account to A5010.4- Superintendent of Highways- Contractual.
- \$5,608.49 from A1990.4- Contingent Account to A5132.4- Garage- Contractual.
- \$47.90 from A1990.4- Contingent Account to A7550.4- Celebrations.
- \$1,235.02 from A1990.4- Contingent Account to A8090.4- Environmental Control for Posted Signs.
- \$791.37 from A1990.4- Contingent Account to A8510.4- Community Beautification.
- \$276.00 from A2652- Sale of Forest Materials to A8730.4- Forestry- Contractual.

RESOLUTION NO. 132-25  
App. of Transfers

Resolution by Councilman Mumby  
Seconded by Councilman Donahue

and passed unanimously by said Board,

RESOLVED, that the Transfers be approved.

AUDIT BILLS & AUTHORIZE PAYMENT:

**December 9, 2025**

**RESOLUTION NO. 133-25**  
**Bills: Authorize 12/09/2025**

Resolution by Councilman Mumby  
Seconded by Councilman Graves

and passed unanimously by said Board,

RESOLVED, that the following vouchers on Abstract #2512 be audited:

Vouchers #1055 - #1102 in the amount of \$32,967.59

**RESOLUTION NO. 134-25**  
**Payt. of Bills 12/9/25**

Resolution by Councilman Anderson  
Seconded by Councilman Graves

and passed unanimously by said Board,

RESOLVED, that the following vouchers on Abstract #2512 be approved and the Supervisor be authorized to pay said bills from their respective funds:

Vouchers #1055 - #1102 in the amount of \$32,967.59

**RESOLUTION NO. 135-25**  
**App. of Minutes 9/16, 10/2 & 10/16/2025**

Resolution by Councilman Donahue  
Seconded by Councilman Mumby

and passed unanimously by said Board,

RESOLVED, that the minutes of September 16, 2025, October 2 & 16, 2025, meetings be approved and accepted as is.

**CORRESPONDENCE:**

Town Clerk Deborah Tjarks read the following letter aloud to the Board.

Greenwich Town Board

2 Academy Street

Greenwich, New York 12834

December 4, 2025

RE: Zoning Board of Appeals

Dear Members of the Greenwich Town Board,

**December 9, 2025**

I have been involved in the Greenwich community for decades. My passion has always been to preserve the beauty of our quaint town and its open green space. That is why I helped write our original zoning laws and later served on the Zoning Board of Appeals.

Over those decades, I have watched a pattern emerge, and it is deeply disappointing.

In the early eighties, a huge company that builds trash-burning plants came to the Greenwich Town Board and sold them on a 1,200-ton plant in Thompson. The board never asked the people of Greenwich whether this was good for the town. Only a groundswell of protest stopped BFI (Browning Ferris Industries). I believe that under today's leadership it might well have gone through.

Since then, the same disregard for our "green" character has continued. We had 17 miles of dirt roads; now there are fewer, and the number keeps shrinking. Why was the road to the reservoir paved if this board is so committed to being "green"? Pavement, as far as I know, is black and bad for the environment.

The billboard is another example: a monstrous sign marring green space, followed by a moratorium only after it went up. The solar arrays were handled the same way—two approved, then a moratorium to "study" whether more should be allowed. That is like closing the barn door after the cows have gotten out. The solar lighting along Route 29 was sold as a great idea, only to be revealed as cost-prohibitive to maintain. Again and again, flashy plans are embraced, and the town pays in aesthetics and long-term costs.

The proposed cellular tower on Bald Mountain would have been an ugly wart and redundant, since fiber optics were already in the works. It would have benefited the company, not the town—just like the solar arrays that mostly benefit the landowner, the billboard that benefits

its owner, and the trash plant that would have benefitted its operators at the cost of our health.

So sad there wasn't proper planning years ago. They could have created a more inviting entrance into Greenwich, looking more organized versus a pile of LEGO blocks. Hannaford could have built a 29,000-square-foot building instead of the one, which is almost 60,000. This created a domino effect, putting numerous mom-and-pop stores out of business in Greenwich and the

surrounding towns. Prior to Hannaford coming to Greenwich, Price Chopper proposed a store in the Big N plaza and offered to run water out to that mall at their expense \_ They were turned down. That would have preserved more open space where Hannaford now sits.

Zoning itself has been undermined. The chair of the Planning Board supported a private animal composting operation that the zoning law did not allow, nearly resulting in a lawsuit. That being only one example of his obvious disregard for zoning. Meanwhile, Dunkin Donuts, McDonald's and the Chevy and Ford dealerships were allowed to ignore sign requirements after their grace period ended, while others were forced to comply. Is that fair?

A member was appointed to the Zoning Board of Appeals within the last two years who blatantly ignores their responsibility to the board by no-shows (never letting the clerk or the chair know whether they will be in attendance or showing up an hour late to the meetings. This occasionally resulted in not having a quorum. Once, a public hearing had to be cancelled, with numerous patrons from the public in attendance, being told we couldn't make a decision. That meant they had to wait an additional month for a decision from the board. This was brought to the supervisor's attention, who assured me that this behavior was unacceptable and he would talk to this person. The pattern

**December 9, 2025**

continued without consequences. We need people on a board who are going to be effective, not ones who don't care.

The town is now being led by an outside consulting firm, LaBella, on the direction of our planning. I thought the Town Board was elected to represent us and make those decisions, not to spend heavily on consultants. Whose idea was it to combine the town and village planning and zoning boards-two places with very different needs-and why was that done by closed-door resolution instead of a public referendum 7 Transparency? I think not.

While all this planning for the town and village to combine, and the changes being made to the zoning law, none of the members of the Zoning Board of Appeals was ever invited to any of the meetings, nor was their opinion ever asked about their plan. I find that very peculiar.

Years ago, when zoning was being implemented, there was an effort to change the rural/agricultural zone to allow a large residential expansion and major development. That was stopped and therefore prevented a huge development from Queens Gate to Derby Road and over to the North Greenwich Road. That would have meant more farmland taken up by a project that would have benefited only one person. Developments demand more in services than they return in taxes.

After decades of watching the same pattern-ignoring zoning, favoring private gain over the public good, eroding our green character, and sidelining those of us who tried to protect it-I can no longer, in good conscience, continue in my role. It is with disappointment, not bitterness, that I submit my resignation from the Zoning Board of Appeals, effective December 31, 2025.

I will always care deeply about this town and hope that its leaders will finally protect what makes Greenwich unique instead of selling it off piece by piece.

Sincerely,  


Dawn D. Sharts, Chairwoman of the Greenwich Zoning Board of Appeals

Councilman Mumby explained that the Board had received a letter from Virginia Mallon which told of her concerns about Emeren's solar projects. He forwarded the letter and her concerns to the Solar Committee. Councilman Graves, as a participant on the Solar Committee has received and read her letter.

#### REPORTS:

Reports are available at the Town Clerk's Office.

Supervisor Nolan reviewed the monthly reports.

1) Planning Board Minutes: Board members received the minutes of the Planning Board meeting held on 11/20/2025

2) ZBA Report: None received.

3) Assessor Report:

December 9, 2025

Colleen Adamec, IAO  
Sole Assessor, Town of Greenwich  
2 Academy Street  
Greenwich, NY 12834  
518-692-9381 Extension 104  
[Colleen.adamec@greenwichny.org](mailto:Colleen.adamec@greenwichny.org)

December 4, 2025

To Supervisor Nolan and The Town Board,

This is a recap of my office. The low-income senior, agricultural, non-for-profit, and clergy renewal exemptions have been mailed. I am getting a good response from people returning them. The state has given me the trends for 2026. They are: 5% for residential, 1% for commercial, and 4% for vacant land. I will be working on the 2026 reassessment.

If you have any questions or problems, please feel free to let me know.

Sincerely,

*Colleen Adamec*

Colleen Adamec, IAO  
Sole Assessor, Town of Greenwich

4) Code Enforcement Report: Code Enforcement Officer Andrew Mollica report showed the following activity for the month of November:

Local Compliance –New Building Permits	2
Local Compliance – Building Permits Closed	2
Special Use Permit Instructions	1

5) Dog Control Report. Board members received the November Dog Control Report

6) November Highway Report:

Started and finished hauling sand from Irwin rd to the shop stock pile (two days of hauling).

Finished fall services on trucks.

Finished prepping trucks for the winter months.

Worked on some final grading/prep on dirt roads for the winter months.

Would like to speak to the board about the clothing allowance/uniforms.

Thoughts on replacement trucks for G-4, and G-2???

7) Historian's Report: None Received

8) Supervisor Report

**SUPERVISOR'S REPORT  
DECEMBER 9, 2025**

As I finish my 4<sup>th</sup> and final year as your Town Supervisor, I believe it is important to review the accomplishments we have made in these four years. These accomplishments would not have happened without the hard work of many people – Town Board members, my Supervisor Clerk, the Town Clerk and her Deputies, the Town Assessor, the Code Enforcement Officer, the Planning and Zoning Board Clerks, the Town Judge and Court Clerk, the Highway Superintendent and Highway employees, the members of all Town Committees, the Village Mayor and Trustees, and the citizens who have participated in many ways.

What follows is a summary of the improvements we, as a team, have made in the Town of Greenwich in these past four years.

**HUDSON RIVERSIDE PARK**

Dormant \$250,000 State DASNY grant reactivated

Received a \$24,000 Champlain Canalway grant for park signs and fencing

Utilized the services of the Washington County Alternative Sentencing Program to paint both the exterior and interior of the Meeting Room building.

Results: 200' fence with a gate installed on the Hudson River overlook; Meeting Room building has a new roof, 2 handicap accessible bathrooms, completely painted inside and outside, Wi-Fi and internet, a paved parking lot with designated handicap parking spots and handicap accessible sidewalks around the building and to the picnic pavilion, a 50' by 29' picnic pavilion built, housing 6 8' picnic tables and 2 10' handicap accessible picnic tables. Electricity and lighting are installed in the picnic pavilion. A grant application for building a playground is awaiting a decision by the granting agency. We should hear if we are awarded the grant any day now.

**TOWN HALL**

An engineering study of Town Hall was conducted in 2022. Several items in need of attention were identified. The furnace was deemed in urgent need of replacement. In addition, several radiators were not working. The Town Board decided to change over to a more energy efficient and climate-friendly option and recently had heat pumps installed in the building. They work extremely well.

Handicap accessibility was identified as a significant problem for the Town Hall building. A handicap accessible door was installed and accessible by ramp. The downstairs bathroom was made handicap accessible.

The existing generator is old and undersized for our current backup power needs. The Town Board is having a new, higher capacity generator installed.

**December 9, 2025**

Security inside and outside Town Hall is a necessity for both employees and the public. Security cameras have been installed in and outside Town Hall. The Town Board will discuss upgrading these security cameras later in this meeting.

The slate roof on the Town Hall needs repairs. Work has been done in several places.

Several rooms and hallways in Town Hall have been newly painted by participants in the Washinton County Alternative Sentencing Program.

#### **TOWN/VILLAGE COLLABORATION**

First and foremost, the Town and Village, with input from many Town and Village residents, created an award-winning Comprehensive Plan in 2023. This plan has guided the decision-making of Town and Village officials since then.

Some actions taken to increase efficiencies include working together to apply and win grants for important things such as a Town/Village Bike/Pedestrian Study, combining Town and Village Courts, updating Town and Village Zoning Laws, combining the Town and Village Zoning and Planning Boards, and working to help the Village win a NY Forward grant which includes a project to build a picnic pavilion and bathroom behind Town Hall.

#### **HIGHWAY DEPARTMENT**

The Town Board approved the purchase of a new Grader and a tractor with a boom mower and branch cutter. These two pieces of equipment have resulted in major productivity improvements.

#### **EXTENSION OF THE VILLAGE WATERLINE INTO THE TOWN BUSINESS DISTRICT AND MIDDLE FALLS**

The Town, working with residents and businesses along the Route 29 corridor and into Middle Falls, is pursuing the feasibility of extending the Village water line out Route 29 to the traffic circle, into Middle Falls, and part of Galesville. This would alleviate businesses and residents in these areas from having to employ expensive water filtration systems and will allow for needed senior and affordable housing.

#### **TOWN FISCAL MANAGEMENT**

In the last 4 years, the Town Board has successfully managed the Town's fiscal resources. The significant improvements previously outlined were made possible by the judicious use of grants, cost cutting where possible, and creating and promoting more efficient operations. All of this was done while keeping Town taxes at record low increases.

It has been an honor to serve the Town of Greenwich as your Supervisor. We have a great team in place, and I am confident that Greenwich will reach new heights in the years ahead.

9) Financial Report. Board members received the November Financial Report.

#### **COMMENTS FROM THE PUBLIC:**

Brian Barber wanted to know why the roads were not plowed until 11:00 in the morning. He told the Board there was an accident on Edie Road and a private citizen had to plow the road because it was not plowed by the town. He was concerned with his family's safety and the safety of others.

**December 9, 2025**

Highway Superintendent Stan Mattison, Jr. explained that he was out plowing and that as soon as he found out those roads were not plowed he came and plowed them. He didn't know why they weren't plowed earlier.

Jeanine French wanted to know if the storm was forecasted earlier. Stan told her that it was. She then told that she was out driving in surrounding towns and all of the roads were terrible.

Zach Jordan wanted to know where the town ended up on the furnace and generator. Supervisor Nolan told him that they decided to go with the heat pumps and the day they were installed the furnace died. So, the timing of getting those heat pumps up and running was ideal. The Town is now figuring out the process of getting the fuel out of the old furnace and getting it removed and selling the radiators.

Councilman Mumby explained that they checked it after the first night and everything in the building stayed nice and warm. The heat pumps are now the sole source of heat, and it seems to be working very well. He explained that during the day there are only a few offices in use, so he was able to close the unused offices and keep them at a minimum heat while only keeping the used offices higher. This will be a money-saving feature.

Councilman Anderson told that the old furnace only had one thermostat for the whole building whereas the new system had a thermostat for each area that each heat pump heated. Areas not in use could be left at a lower temperature and the used areas could be at a higher temperature therefore it would save money and have more efficient heating.

Supervisor Nolan told that the savings in fuel from the furnace and the savings of not having extra space heaters, fans and air conditioners running to try to keep certain area heated or cooled would contribute to the payback for the new system to be estimated at between 5 to 8 years.

Brian Barber asked if we were ordering a new grader. Clerk to the Supervisor Joanna Messina told him that we already have a new grader.

Councilman Mumby told Zach that we also authorize a new generator to accommodate the added heat pumps.

Jim Allen gave an update to the logging project over near the Town Garage. The first check has been issued to the Town, and another should be issued soon. It will be logged until probably around Christmas time and then the company has to go to another job. They will return to finish this job probably after the land on the other project starts to thaw. He asked the Board a couple of questions:

- 1) Do you want the trails cleared or do you want them blocked so the property can't be accessed?
- 2) Does the Town want some of the wood for firewood for the Town Garage? There are some chunks and pieces available for that.

He told that he would be back at the January meeting to give another update and they could further discuss the questions he had then.

#### UNFINISHED BUSINESS

Councilman Mumby explained that with the new agreement with the Village. The Planning Board would consist of seven people. Three Town appointed and three Village appointed with the Chairman jointly approved. December 8, 2025, the Village approved Tim Norton, George Casey and Morgan Snyder as Joint Planning Board members and Willaim Tomkins as Chairman. What he wanted the Town Board to approve of is William Tomkins as Chairman and Zach Jordan, Emily VanDriel and Jorn Naylor

**December 9, 2025**

for Planning Board members. Preference is given to Town residents for the Town appointments and given to Village residents for the Village appointments. If that is not possible, Town and/or Village residents may be chosen for either the Town or Village positions.

1) Planning Board & ZBA Appointments

RESOLUTION NO. 136-25  
Reappointment of Willaim Tomkins as Planning Board Chairperson  
effective 1/1/2026 – 12/31/2032

Resolution by Councilman Graves  
Seconded by Councilman Anderson

and passed unanimously by said Board,

RESOLVED, that William Tomkins be reappointed as Chairperson to the Joint Planning Board effective 1/1/2026 – 12/31/2032

RESOLUTION NO. 137-25  
Appointment of Emily Van Driel, Zach Jordan &  
John Naylor as Town Planning Board members

Resolution by Councilman Graves  
Seconded by Councilman Anderson

and passed unanimously by said Board,

RESOLVED, that Emily VanDriel effective until 12/31/2027, Zach Jordan effective until 12/31/2029 and John Naylor effective until 12/31/2031 be appointed as town members to the Joint Planning Board.

Councilman Mumby told the Board that Dawn Sharts term was expiring 12/31/25 and she decided not to reapply for the position. Therefore, as with the Joint Planning Board, the Joint Zoning Board of Appeals would consist of seven people. Three Town appointed and three Village appointed with the Chairman jointly approved. December 8, 2025, the Village approved Sarah Haynes, Thomas Atkins, Aaron Kendall as Village Joint Zoning Board of Appeals members and Maryann McGeorge as Chairperson. What he wanted the Town Board to approve of is Maryann McGeorge as Chairman, Lucas Irwin as Vice Chairman, Glenn Davis and Ray Sans for Town Joint Zoning Board of Appeals members

RESOLUTION NO. 138-25  
Appointment of Mary Ann McGeorge as Chairperson to the Zoning Board  
effective 1/1/2026 – 12/31/2032

Resolution by Councilman Graves  
Seconded by Councilman Donahue

and passed unanimously by said Board,

RESOLVED, that May Ann McGeorge be appointed as Chairperson to the Joint Zoning Board of Appeals effective 1/1/2026 – 12/31/2032

**RESOLUTION NO. 139-25**

**Appointment of Lucas Irwin, Glenn S. Davis &  
Ray Sans as Town members of the Joint Zoning Board of Appeals**

Resolution by Councilman Graves  
Seconded by Councilman Anderson

and passed unanimously by said Board,

RESOLVED, that Lucas Irwin be appointed as Vice Chairman effective until 12/31/2030, Glenn S. Davis effective until 12/31/2026 & Ray Sans effective until 12/31/2028 be appointed as members for the Town to the Joint Zoning Board of Appeals

**RESOLUTION NO. 140-25  
Board of Ethics Appointment**

Resolution by Councilman Graves  
Seconded by Councilman Donahue

and passed unanimously by said Board,

RESOLVED, that Andrew Doonan be reappointed as a member of the Board of Ethics effective 1/1/2026-12/31/2030

**2) Approval of 2026 Town Fees**

Each Board member was given a copy of the fees, and each changed fee was explained by Clerk to the Supervisor Joanna Massina. The fee schedule may be viewed at the Town Clerk's Office.

PURPOSE	CODE SECTION	AMOUNT
BINGO LICENSE	Chapter 89	\$18.75 each occasion
DEC PRINTING FEE		\$1.00

<b>DOCUMENTS</b>		
Photocopies (per page)		\$0.25
<b>DOGS</b>		
Licenses	Chapter 100-6	
Spayed or Neutered Dog		\$10.00 (\$1.00 State & \$9.00 Town)
Un-spayed or Un-neutered Dog		\$20.00 (\$3.00 State and \$17.00 Town)
Replacement Tag		\$3.00
Enumeration Fee		\$10.00
Redemption of Impounded dog	Chapter 100-7	All Costs Must be Paid Prior to Pick Up
Daily Impoundment Fee		\$55.00/Day
Pick Up Admin Fee per pick up		\$35.00
Other Possible Fees Charged by Shelter		See Barks & Rec Fee Schedule
Enforcement	Chapter 100-9	
1st Violation of Unlicensed Dog		\$35.00
2nd Violation of Unlicensed Dog		\$50.00
Each Subsequent Violation Unlicensed Dog		\$100.00
<b>RETURNED CHECK FEE(S)</b>		
		\$20.00
<b>SIGN PERMITS</b>		
	Zoning Ordinance Section 190-61	No fee at this time.
<b>SITE PLAN REVIEW</b>		
	Zoning Ordinance Section 190-25	
Application Fee		
Buildings under 10,000 square feet		\$100.00
Buildings over 10,000 square feet		\$300.00
Application Fee - Solar Energy Systems		
Residential under 12 kW		\$50.00
Residential 12 kW and more		\$100.00 base fee plus \$2.00 per 1000 kW over 1000 kW
Commercial/large-scale		\$500.00 base fee plus \$0.50/kW
Certified Letter Cost		Per USPS Current Rate

December 9, 2025

Consultant Review Fees Escrow Deposit		Actual Costs to Town To be determined by Planning Board Engineer
PURPOSE	CODE SECTION	AMOUNT
<b>SPECIAL USE PERMIT</b>	Zoning Ordinance Article V Section 190-30	
Application Fee		
Buildings less than 10,000 square feet		\$175.00
Buildings over 10,000 square feet		\$375.00
Certified Letter Cost		Per USPS Current Rate
<b>SUBDIVISION REVIEW</b>	Subdivision of Land Article VII Chapter 167-27 & 29	
Minor Subdivision		
Application Fee		\$100.00
Lot Fee		\$125.00 per lot created
Recreation Fee		\$100.00 per lot created
Boundary Line Adjustment Only		\$75.00
Certified Letter Cost		Per USPS Current Rate
Major Subdivision		
Application Fee		\$300.00
Lot Fee		\$125.00 per lot created
Recreation Fee		\$100.00 per lot created
Certified Letter Cost		Per USPS Current Rate
Final Approval Application Fee		\$300.00
<b>VEHICLES AND TRAFFIC</b>	Vehicles and Traffic Chapter 180-5	
1st Conviction		-
2nd Conviction within 18 months thereafter		Not to exceed \$50.00
Upon a 3rd or subsequent conviction within 18 months after the 1st conviction		Not to exceed \$100.00
		Not to exceed \$250.00

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<b>ZONING BOARD OF APPEALS FEES</b>		<b>Zoning Ordinance Section 190 Article XI</b>	
Area Variance Application Fee			\$100.00
Certified Letter Cost			Per USPS Current Rate
Use Variance Application Fee			\$100.00
Certified Letter Cost			Per USPS Current Rate
Interpretation			NO FEE

**RESOLUTION NO. 141-25**  
**Approval of 2026 Town Fees**

Resolution by Councilman Anderson  
Seconded by Councilman Mumby

and passed unanimously by said Board,

RESOLVED, that the Town Fees be approved as written.

**3)Grant Administrator**

Michelle DeGarmo told the Board there is a new home improvement Grant that has just been approved for Greenwich. It is funded by the Federal Home Program. It provided funding for home improvements and general health and safety hazards. The Town of Greenwich is on the slate of places approved and it should be announced by the Governor December 10, 2025. The Towns original grant was for \$520,000 but administrative fees were included making the total \$682,500. There is no Town match meaning there is no cost to the Town of Greenwich for the funding. There is already 20 people on the list, but the consulting firm will advertise and promote the program so there will be more people able to join.

The program is based on a blind scoring system which gives extra points to lower income, disabled vets, people over 65, disabled people and children under seven who live in an old house with lead-based paint. The blind scoring system is designed to make choosing recipient's fair. There are no favoritism or dislikes used in distributing the funds therefore insuring the people with the greatest needs are served first.

Supervisor Nolan thanked Michelle for helping the Town of Greenwich apply for this grant. He then told the Board that The Town advertised for a grant administrator and Michelle Degarmo's firm Flatley and Reed were the only application that was received.

**RESOLUTION NO. 142-25**  
**Grant Administrator**

**December 9, 2025**

Motion by Councilman Mumby  
Seconded by Councilman Graves

and passed unanimously by said Board,

RESOLVED, that the Town Board approves Michelle DeGarmo with Flatley & Reed as the Grant Administrator for the Home Improvement Grants and authorize the Supervisor to sign the Flatley Reed contract.

4) National IT Contract

RESOLUTION NO. 143-25  
National IT Contract

Motion by Councilman Donahue  
Seconded by Councilman Anderson

and passed unanimously by said Board,

RESOLVED, that the Town Board approves signing a contract with National IT to provide the Town's IT services.

NEW BUSINESS:

- 1) Set Meeting Dates
- End of Year
  - 2026 Organizational
  - January Regular Meeting/Audit Meeting

RESOLUTION NO. 144-25  
Approval of End of Year Meeting Date

Resolution by Councilman Anderson  
Seconded by Councilman Graves

and passed unanimously by said Board,

RESOLVED, that the Town Board Approve the End of Year meeting date for December 30 ,2025 at 6:30pm.

The End of Year Town Board Meeting of the Town Board of the Town of Greenwich, Washington County, New York will be held on Monday, **December 30, 2025, at 6:30 pm at the Town Office, 2 Academy Street.** Members of the public can attend in person or via Zoom.

RESOLUTION NO. 145-25

**December 9, 2025**

**Approval of 2026 Organizational Meeting Date**

Resolution by Councilman Graves  
Seconded by Councilman Mumby

and passed unanimously by said Board,

RESOLVED, that the Town Board Approve the Organizational meeting date for January 6 ,2026 at 6:30pm and January 13, 2026, be the Audit Meeting at 6pm immediately followed by the Regular Meeting which is usually 6:30pm.

**Town Board End of Year Meeting is**  
**Tuesday, December 30, 2025, 6:30 pm**  
**Location: Town Offices - 2 Academy Street**

The End of Year Town Board Meeting of the Town Board of the Town of Greenwich, Washington County, New York will be held on Monday, **December 30, 2025, at 6:30 pm at the Town Office, 2 Academy Street.** Members of the public can attend in person or via Zoom using the link below:

The Greenwich Town Board will hold its Monthly Meetings for 2026 at 6:30 PM on the second Tuesday of each month unless otherwise noted. Meetings are being held at the Town Office located at 2 Academy Street, Greenwich, NY. Public can attend via Zoom. The meeting schedule shall be as follows:

January 6 (Organizational Mtg)

January 13 (Audit 6PM & Regular Mtg Immediately following)

February 10

March 10

April 14

May 12

June 9

July 14

August 11

September 8

October to be determined

November to be determined

December 8

Year-End Mtg to be determined

2) Approval of the 2026 Agreements with St. Joseph, Bottskill & Easton-Greenwich Rescue

**RESOLUTION NO. 146-25**  
**Approval of the 2026 Agreements with**  
**St. Joseph's**

Resolution by Councilman Graves  
Seconded by Councilman Donahue

and passed unanimously by said Board,

RESOLVED, that the Town Board approve the 2026 Agreements with St. Joseph's as written

**RESOLUTION NO. 147-25**

**December 9, 2025**

Approval of the 2026 Agreements with  
Bottskill

Resolution by Councilman Mumby  
Seconded by Councilman Graves

and passed unanimously by said Board,

RESOLVED, that the Town Board approve the 2026 Agreements with Bottskill as written

RESOLUTION NO. 148-25  
Approval of the 2026 Agreements with  
Easton-Greenwich Rescue

Resolution by Councilman Mumby  
Seconded by Councilman Graves

and passed unanimously by said Board,

RESOLVED, that the Town Board approve the 2026 Agreements with Easton- Greenwich Rescue as written

3) Approval to Advertise for Open Positions: ZBA Clerk, Planning Board Alternate & ZBA Alternate

RESOLUTION NO. 149-25  
Approval to Advertise for Open Positions

Resolution by Councilman Graves  
Seconded by Councilman Mumby

and passed unanimously by said Board,

RESOLVED, that the Town Board Approve Advertising for open positions: ZBA Clerk, Planning Board Alternate & ZBA Alternate due to the Town Clerk by Monday December 29, 2025 at 3 PM.

4Kennel Contract

RESOLUTION NO. 150-25  
Approval of signing the Kennel Contract

Resolution by Councilman Mumby  
Seconded by Councilman Donahue

and passed unanimously by said Board,

**December 9, 2025**

RESOLVED, that the Town Board Approve signing the Kennel contract with Barks and Recreation Veterinary as written

5)Zoning Amendment Resolution

RESOLUTION NO. 151-25  
Approval of Supervisor to sign part 3 of FEAF

Resolution by Councilman Anderson  
Seconded by Councilman Graves

and passed unanimously by said Board,

RESOLVED, that the Town Board approve the Supervisor approve the Full Environmental Assessment Form Part 3

RESOLUTION NO. 152-25

**RESOLUTION FOR ISSUANCE OF A NEGATIVE DECLARATION AND ADOPTION OF THE GREENWICH ZONING CODE AMENDMENTS**

**WHEREAS**, the Town of Greenwich was awarded a grant through the NYS Department of State and Hudson River Valley Greenway to develop a series of amendments to the Town of Greenwich Zoning Code to update the Code for consistency with the 2022 Greenwich Revitalization Plan and 2023 Comprehensive Plan; and

**WHEREAS**, the Town of Greenwich established an Advisory Committee to develop draft Zoning Code amendments and solicited public input through two public meetings in 2024 and 2025; and

**WHEREAS**, the Advisory Committee prepared a series of Zoning Code amendments for Town Board adoption; and

**WHEREAS**, a series of Zoning Code amendments were adopted by the Town Board in August 2025; and

**WHEREAS**, the Advisory Committee subsequently prepared a second series of Zoning Code amendments to establish a joint Town and Village Planning Board and a joint Town and Village Zoning Board of Appeals; and

**WHEREAS**, on September 9, 2025, the Town Board referred the draft amendments to the Town Planning Board for their advisory review; and

**WHEREAS**, on September 18, 2025, the Town Planning Board found no changes were needed and approved the proposed document.

**December 9, 2025**

**WHEREAS**, on October 10, 2025, the Town Board circulated the Zoning Code amendments and Full EAF Part I to the Washington County Planning in accordance with New York State General Municipal Law 239-m; and

**WHEREAS**, on November 6, 2025, the Town Board held a public hearing, allowing the public an opportunity to provide comments on the amended local law; and

**WHEREAS**, on December 2, 2025, Washington County Planning found the project to be a matter of local concern; and

**WHEREAS**, the Town Board has reviewed Parts 1, 2, and 3 of the Full EAF; and

**NOW THEREFORE BE IT RESOLVED** that the Town Board hereby declares that the zoning code amendments would not result in significant adverse impacts and that an environmental impact statement will not be required; and

**THAT THE** Town Board hereby authorizes filing of the Negative Declaration (FEAF Part 3) and noticing in the Environmental Notice Bulletin, according to SEQRA, NYS 6 NYCRR Part 617; and

**THAT THE** Town Board hereby adopts the zoning code amendments; and

**THAT THE** Town Board directs the Town Clerk to publish a summary of the zoning amendment in the official Town newspaper and to post a copy of the zoning amendment at or near the main entrance of the Town Clerk's office.

Resolution by Councilman Mumby  
Seconded by Councilman Graves

and passed unanimously by said Board,

RESOLVED, that the Town Board Approve a resolution for issuance of a negative declaration and adoption of the Greenwich zoning code amendments

#### 6) Town Hall Security Cameras

Councilman Mumby explained based on the dollar amount we requested quotes for two inside and three outside all hardwired security cameras for the Town Hall. We currently have cameras that are not hardwired but they are not approved. Three local companies applied.

- 1) Smart Home Innovations \$4841.00 with either 16 TB hard or cloud storage
- 2) JT Lock and Security -\$3975.00 additional fee of \$35 month for cloud-based storage of 30 days' worth of video
- 3) Saratoga Surveillance \$4057 with a 10TB hard drive which could potentially hold 45 days' worth of video

The difference between cloud-based and hard drive storage is:

**December 9, 2025**

Cloud-based is off site so if someone breaks in and damages or takes the hard drive you have no video  
Whereas, with cloud-based it is off site and not able to be damaged, stolen or damaged by fire or other on-site incidents.

**RESOLUTION NO. 153-25**  
**Approve the purchase of security cameras**

Resolution by Councilman Graves  
Seconded by Councilman Anderson

and passed unanimously by said Board,

RESOLVED, that the Town Board approves the purchase of security cameras for the Town hall from JT Lock and Security -\$3975.00 with an additional fee of \$35 month for cloud-based storage of 30 days' worth of video.

7) Battenkill Park –

Supervisor Nolan asked Lorraine Ballard and Mike Levy representatives from the Battenkill Conservancy to stand and speak. Mike Levy explained that the Battenkill Conservancy is trying to get a New York State Partnership Program grant that is administered through the Land Trust Alliance. The grant they are trying for will be between \$15,000 and \$25,000, which will be matched by the Battenkill Conservancy with no cost to the Town. He felt that the work done will not only beautify the park, but it will encourage more use. He felt the improvements will be economically and educationally beneficial and will encourage a wide range of new uses and new users to the park. He requested the Board provide a letter of support.

**RESOLUTION NO. 154-25**  
**Approve a letter of support**

Resolution by Councilman Graves  
Seconded by Councilman Anderson

and passed unanimously by said Board,

RESOLVED, that the Town Board approves a letter of support be given to Battenkill Conservancy.

8) Lincoln Ave Signs

Supervisor Nolan gave an update about Lincoln Ave. He told the Board that when the Planning Board gave approval to Cumberland Farm it was stated that they must have room on the property to unload trucks. There is room enough for one truck, but if more than one truck is there, they park in the no parking zone on Lincon Ave. Truck with trailers are also often found parking in the no parking zone on Lincoln Ave. The Sherriff's and State Police were contacted, and both said they will ticket there as time allows.

## December 9, 2025

Supervisor Nolan requested the Board investigate further into changing the signs to read No Parking with fines up to \$250.

Town Attorney Dave Klingbiel requested the sign read no parking, standing or stopping with fines up to \$250.00. The standing vehicle would be a running vehicle with no one in it, the stopping would entail the vehicle running with someone in it, but someone running into Cumberland Farms.

### 9) Facility Use Form-Battenkill Riverside Park

The Battenkill Conservancy would like to use the Battenkill Riverside Park for a Polar Plunge

RESOLUTION NO. 155-25  
Approving the facility use form

Resolution by Councilman Graves  
Seconded by Councilman Anderson

and passed unanimously by said Board,

RESOLVED, that the Town Board approves the use of the Battenkill Riverside Park for the Battenkill fundraiser, The Polar Plunge.

Councilman Graves wanted to give an update on the Renewable Energy Committee. He believed they are making a lot of progress, but he wanted to reiterate the moratorium does not stop renewable energy, it is just a pause while the Town reviews its current laws. He felt the only way to stay on top of the fast-moving renewable energy changes was to make sure the Town has their laws, zoning and everything else in place.

The Renewable Energy Committee has been looking at surrounding town laws and is trying to come up with recommendations, and he wanted to request a workshop be held to get a definition to clarify things.

Councilman Anderson told the Board that the Highway department will stop having a monthly payment for an eye wash station and will be purchasing their own with a 6-month water supply kept in advance. That and the first aid kit they bought will save the Town money and still be in compliance.

Highway Superintendent Stan Mattison Jr. wanted to let the Board know that the Highway department will be going to five eight-hour days starting next payroll.

### COMMENTS FROM THE PUBLIC

Mark Minick wanted to know if the security cameras planned for Town Hall would see a face or just a body. Councilman Mumby told him the clarity is phenomenal.

Ashley Leemans who works for Washington County Soil and Water, was excited about the work planned for the Battenkill Riverside park and was looking forward to doing educational programs there in the future.

**December 9, 2025**

A comment was made to ask the Town to set aside funds and to identify ways to improve Riddle Road. Even if parts of the road could be paved the residents felt that it would be an improvement.

Sydney Nichols also wanted to tell the board that she has business on the road and would like to see some improvement in the road as well.

Zach Jordan told the Board that the Planning Board also go the letter about Lincoln Ave. He felt there were a lot of people hauling items such as animals or supplies and felt there was no good place to pull into park to use the bathroom or get fuel. In the future we should really investigate trailer accessibility if there is ever another gas station wanting to come in.

Zach also felt that the cloud-based security for the Hudson Riverside park was great idea.

Motion by Councilman Graves

Seconded by Councilman Mumby

and passed unanimously by said Board,

that the meeting be adjourned at 8:21 P.M

Respectfully submitted,

Deborah Tjarks  
Town Clerk

# MONTHLY REPORT OF SUPERVISOR

## TO THE TOWN BOARD OF THE TOWN OF GREENWICH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of December, 2025:

DATED: January 12, 2026



SUPERVISOR

	Balance 11/30/2025	Increases	Decreases	Balance 12/31/2025
<b>A GENERAL FUND - TOWNWIDE</b>				
CASH - CHECKING	23,367.62	74,783.90	66,547.87	31,603.65
CLEARING ACCOUNT	2,194.63	54,161.77	56,356.40	0.00
CASH IN TIME DEPOSITS	20,235.80	61.92	113.76	20,183.96
FACILITIES IMPROVEMENT RESERVE	22,225.87	3,570.14	3,500.00	22,296.01
BEACH IMPROVEMENTS	19,271.03	60.83	0.00	19,331.86
LANDFILL MONITORING	20.80	0.04	0.00	20.84
HUDSON RIVERSIDE PARK BLD IMPR	3,933.20	12.43	3,500.00	445.63
TOTAL	91,248.95	132,651.03	130,018.03	93,881.95
<b>B GENERAL - OUTSIDE VILLAGE</b>				
CASH - CHECKING	1,400.63	4,408.50	3,988.38	1,820.75
CLEARING ACCOUNT	0.00	3,938.38	3,938.38	0.00
CASH IN TIME DEPOSITS	45,045.33	137.90	2,507.87	42,675.36
TOTAL	46,445.96	8,484.78	10,434.63	44,496.11
<b>DA HIGHWAY FUND - TOWNWIDE</b>				
	0.00	0.00	0.00	0.00
CASH IN TIME DEPOSITS	72,598.10	223.42	12.48	72,809.04
UNEMPLOYMENT RESERVE	3,861.89	24.66	12.48	3,874.07
TOTAL	76,459.99	248.08	24.96	76,683.11
<b>DB HIGHWAY FUND - OUTSIDE VILLAGE</b>				
CASH - CHECKING	43,233.16	86,471.00	79,666.03	50,038.13
CLEARING ACCOUNT	0.00	74,840.83	74,840.83	0.00
CASH IN TIME DEPOSITS	240,429.15	737.89	33,694.40	207,472.64
HIGHWAY EQUIPMENT RESERVE	4,842.79	15.29	0.00	4,858.08
TOTAL	288,505.10	162,065.01	188,201.26	262,368.85
<b>H CAPITAL PROJECTS</b>				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
<b>SF FIRE PROTECTION DISTRICT</b>				
CASH - CHECKING	0.00	167,921.00	167,921.00	0.00
CLEARING ACCOUNT	0.00	167,921.00	167,921.00	0.00
CASH IN TIME DEPOSITS	172,913.98	207.62	167,921.00	5,200.60
TOTAL	172,913.98	336,049.62	503,763.00	5,200.60

**MONTHLY REPORT OF SUPERVISOR**

	Balance 11/30/2025	Increases	Decreases	Balance 12/31/2025
<b>SL LIGHTING DISTRICT</b>				
	0.00	0.00	0.00	0.00
CLEARING ACCOUNT	2,070.88	0.00	2,070.88	0.00
CASH IN TIME DEPOSITS	237.39	0.69	3.03	235.05
TOTAL	2,308.27	0.69	2,073.91	235.05
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	38,755.67	79,654.63	80,757.99	37,652.31
TOTAL	38,755.67	79,654.63	80,757.99	37,652.31
<b>W LONG TERM DEBT</b>				
	0.00	0.00	0.00	0.00
CASH FROM OBLIGATIONS	154,735.00	0.00	0.00	154,735.00
TOTAL	154,735.00	0.00	0.00	154,735.00
TOTAL ALL FUNDS	871,372.92	719,153.84	915,273.78	675,252.98



## Steven Patrick (December 2025)

Report View

### Information

#### Summary

Report Amount	\$4,525.00
Date Check Sent to CFO	01/06/2026
Adjustment Amount	\$0.00
AC-1030	AC251253.371

#### Report

Report Month and Year	December 2025
Report Status	<div>Certified</div>
Prepared Date	Jan 6, 2026 9:58:27 AM
Prepared By	Steven Patrick (JCR53371)
Certified Date	Jan 6, 2026 9:59:34 AM
Certified By	Steven Patrick (JCR53371)

# **TOWN OF GREENWICH JUSTICE COURT**

Monthly Report for December, 2025  
Form AC-1030(sei)

ID#: 5333490371P  
Justice Name: Steven J Patrick  
2 Academy Street  
Greenwich, NY 12834

County: Washington County  
Phone: (518)692-7611

Defendant Name or Traffic Action	TSLE&D # Statute & Section Description	Arrest Date	Disposition		Fines Forfeited Bail & Civil Penalties	Civil Fees	Mand Surchg
			Date	Sentence			
T. Corbin	G114KNV4HV VTL 375 2A3 VIOL-TAIL LAMPS	08/16/25	23	Reduced to:			
T. Corbin	G114KNV4HV VTL 1201 A STOP/PARK VIOL	08/16/25	23	Fine/Shg	100.00	0.00	25.00
T. Corbin	G114KNV501 VTL 1123 IMP PASS ON RGT	08/16/25	13	Dismissed			
Montour, Branden K.	S240159835 VTL 503 Termin of Suspen Fee	03/26/24	0	State Fees	0.00	70.00	0.00
Johnson, Jennifer R.	GT12KXGQ9T VTL 1172 A STOP SIGN VIOL	10/27/25	30	Reduced to:			
Johnson, Jennifer R.	GT12KXGQ9T VTL 1201 A STOP/PARK VIOL	10/27/25	30	Fine/Shg	100.00	0.00	25.00
Reppin, Chelsea S.	GT13L0NPZ5 VTL 1180 D Speeding 48/30	11/16/25	30	Fine/Shg	107.00	0.00	93.00

I certify that the above is a true and complete statement of  
civil fees earned and criminal cases completed before me  
during the calendar month of December, 2025

Total this page: 307.00 70.00 143.00  
Total brought forward: 1827.00 30.00 2148.00  
Total for report period: 2134.00 100.00 2291.00

Amount of enclosed check: \$4525.00

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Justice



Current Balance	7720
Accessible Balance	+ 70 Not deposited
Total Credits	
Total Debits	<u>7790</u>
Related Available Balance	- 3250 bail
Total Ach Credits	
Total Miscellaneous Deposits	<u>4540</u>
Total Ach Debits	
Ytd Interest Paid	- 15 unknown extra
Available Balance	<u>4525</u> *

ing - 021302554 - \*9177 - Available \$7,720.00 to comptroller

### Summary Balance Information as of 01/06/2026

[illegible]

# **Danwich Town Court** **Cashbook Report** **Judge Steven J Patrick**

Report date: 01/06/2026  
Page 3 of 3

Transactions from: 12/01/2025 To: 12/31/2025 Listed by Payee  
This report shows all cashbook activity.  
Checks show as negative numbers and do not affect deposit totals.

CHECK or RECEIPT	PAID DEPOSIT	CASE#	PAYEE	REASON	FINE	CIV-FEE	SCHG	BAIL	OTHER
Account totals for period including checks \$					2134.00	100.00	2291.00	0.00	0.00
Total deposits this period: \$					4525.00				
Total checks this period: \$					0.00				
Total of all accounts this period including checks: \$					4525.00				
Bail applied this period: \$					0.00				
Total credit card payments: \$					3175.00				
Total E-payments: \$					0.00				
Reportable money received this period: \$					4525.00				

**NOTE:** The figures above represent changes to your bank balance during the report period. Your actual bank balance will differ due to transactions outside of this report period.

**NOTE:** Credit card payments will not show on deposit slips, but will show on the cashbook report.

# Historian Report

January 2026

Fun Fact: The first crosswalks painted in the Village occurred in 1929, at the major intersections.

## 2025 recap:

### Requests

House: 4

Genealogy: 6

General: 17

### Programs/ Events:

Susan B. Anthony talk w/ Debi Craig: 3/8 @ Greenwich Free Library

7/8 @ Lake George

11/1 @ Whitehall

Greenwich Cemetery Walking Tour: 10/18, 36 attended.

History Weekend @ Ft. Edward: 5/17

Class of 1975 tour, Main St. and High School: 9/27

### Convention: October 4 -8, 2025

Association of Public Historians New York State (APHNYS) in Cazenovia, NY

December 2025  
Highway Report

Worked on a couple of emergency ditch/drainage issues. All have been addressed and are working as they should.

We started a new truck inspection program, due to a few minor breakdowns/ parts failures. These happened during storms, and were addressed.

Been having a terrible time with our on-road diesel fuel deliveries. I'm hoping I have this issue addressed finally.

Have been cutting and splitting wood to heat the town barn.

We are still having a terrible time with frozen sand and chunks plugging up trucks. Would love to circle back around to the grants for a new sand salt barn. This would cure this issue along with the waste salt we have on every delivery.

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**Town of Greenwich - Planning Board  
Regular Meeting Minutes**

**12/18/2025**

**Call to Order:** Chairman Tomkins called the meeting to order at 7:00 pm.

**Planning Board Members Present:** Bill Tomkins, Emily Vandriel, Tim Norton, Kyle Vandewater

**Planning Board Members Not Present:** Morgan Snyder, Zack Jordan, John Naylor,

**Also Present:** Planning Board Clerk Aaron Northrup, Attorney Izzo

**Members of the public who signed the attendance sheet:** Mary Green, Liv Thygesen, Laurel Cole, Laura Reynolds, Tom Rybaltowski

Chairman Tomkins called the meeting to order at 7 pm and began by calling for a motion to approve the November 20<sup>th</sup> 2025 minutes.

**Resolution # 2025-67**

Minutes Accepted.

Resolution by Kyle Vandewater

Seconded by Tim Norton

And passed unanimously by said Board.

RESOLVED, that the minutes from the 11/20/2025, Regular Meetings of the Planning Board be accepted as submitted.

Clerk Northrup continued the meeting with the correspondence for the month.

Andrew Mollica, Code Enforcement officer, reached out with a complaint for Rut's Ridge - SUP #2019-04. An anonymous member of the public said that they were operating on a Sunday outside

**Town of Greenwich - Planning Board**  
**Regular Meeting Minutes**

**12/18/2025**

of business hours. Andrew asked Clerk Northrup for the resolution showing the operating hours. He followed up with the owners of Ruts Ridge, and it seems that a new employee who did not know of the operating hours had run the machine. They apologized and said it would not happen again.

Clerk Northrup shared several Municipal Training Opportunities to the board and reminded them they needed to get their 4 hours of training in for the year. Tony added that Saratoga County have a municipal planning conference in February at the city center.

There were a few real estate buyers that could not find a vacant lot which was for sale on Clarks Mills Road. Clerk Northrup found the lot for them, which was completely at the other end of Clarks Mills from where it was advertised.

Clerk Northrup let the board know of two upcoming boundary adjustments that missed the December deadline and would therefore be on the January agenda.

Clerk Messina provided the updated fee schedule from the Town Council. There were no changes to the planning board's fees. Clerk Messina also reached out to Clerk Northrup because the Eagle had been running public hearing notifications more than once, when the legal requirement is that the town only needs to have it printed once. Clerk Northrup modified the formal request to the newspapers to include the language specifying, "to be published once" going forward.

Chairman Tomkins informed the board that both the Town and Village of Greenwich adopted their revised zoning ordinances. For the town it was a minor revision but in the case of the village it was almost a complete rewrite. As a result, they combined the boards at the December zoning committee meeting. Chairman Tomkins was reappointed as Chairman and George Casey was appointed to the Planning Board as a village representative to replace Kyle who has resigned.

The town nominates 3, the village nominates 3, the chairman is agreed upon by everyone, and the Town Board appoints the chairman, he is no longer elected. They are also in the process of establishing an alternate. Attorney Izzo asked how it would work for him as a professional service. Chairman Tomkins said they would likely have to have a follow up for details but the town and village both agreed it would be him in that role.

In early January the boards will have a workshop meeting to go over the new ordinances. Most of the board is familiar with the town but almost no one is familiar with the new village ones, and he thinks the board needs to be. In writing they tried to use the same language and format in the village ordinance as the Town but there are obviously differences. They tried to make it similar as possible for ease of use. The date has not yet been set. They want Labella to be there and need to wait for their schedule.

Chairman Tomkins also said when they get the revised application from Emeren, the planning board should have a work session to go over everything. Since it's a large package that has been

**Town of Greenwich - Planning Board  
Regular Meeting Minutes**

**12/18/2025**

revised several times and there are a number of new board members since the application they will schedule a work session at some time in the near future.

Clerk Northrup let the board know he performed the end of the year audits including training hours, attendance and fees paid. He sent the payment history to Joanna, and there were a few minor discrepancies he would need to look over but had not had a chance to yet, as of the meeting.

Chairman Tomkins wished to say that he would miss Kyle's presence on the board and would miss his valuable input. They would also need a new vice chairman with his exit.

Chairman Tomkins opened the public hearing at 7:15 pm.

- **Special Use Permit # 2025-05-** Proposal submitted by Greenwich Materials, LLC for property located at 441 Christie Road, Tax Map ID # 214.-1-10. Proposal to renew Special Use Permit # 2020-03 for a 13.8-acre sand and gravel mine on a 32.3-acre parcel. Parcel is located in the Rural Agricultural Zoning District.

Chairman Tomkins explained that this is to continue the existing operation in the same footprint as the originally approved SUP, not to expand it. He then opened the floor to the public.

Tom Rybaltowski was given the floor first. He is a neighbor to the owners of the mine and said that the noise continues to be a problem. He cited back up beeps on owner equipment, primarily on their front-end loader, which are supposed to have the white noise device rather than beeps, as required by the board's original approval. Another issue he mentioned is tailgate banging, where a truck stops, the tailgate hits the bed. On one occasion in the summer, he noted that he and his wife counted 11 bangs from a single truck. He said the stone separator also continues to make a lot of noise. He noted that the noise occurs primarily during the summer and fall when the mine is busiest. Tom mentioned that a few years ago there was an attempt at certain members of the planning board to visit his house to gauge the noise. It was on a rainy day, so he said it was hard to make out clearly the noise of the stone separator. He noted that he was glad Ms. Thygesen was present at the meeting, since she was on that trip. Tom stated that at the time it was noted by Ms. Thygesen that you could have a normal conversation next to the stone separator. The sound was registering on her device at 40 decibels. Morgan Snyder, also visiting, was registering 60 decibels. Tom said that Morgan was further away and he is unsure of the discrepancy between the two readings. Tom stated that he would like to make a request before the board to implement noise mitigation. He added that the DEC could assist with it and volunteered to come out and make suggestions on how to mitigate the noise. Tom said that according to his research the DEC had not

**Town of Greenwich - Planning Board  
Regular Meeting Minutes**

**12/18/2025**

been to the site in 2-1/2 years (July 2023) other than a January 2025 visit when the mine was not in operation. He reiterated his request that there be some form of sound mitigation for the site.

Chairman Tomkins asked Mr. Rybaltowski if he had had the conversation with the DEC about coming out and making their recommendations for noise mitigation. Tom said that yes, he had been in contact with them, and they said they were willing to come out for a site visit.

Liv Thygesen took the floor next. Liv shared her account of the site visit. She said she was on the phone with Chairman Tomkins while she stood next to the stone splitter. She said she didn't have a decibel meter on it, so she is not sure where Tom got that from. Over the phone she said that Bill asked if she had started the stone splitter, to which Liv responded it had been running for 10 minutes. Liv said Mrs. Vandriel was also with her and Bill couldn't hear it over the phone. She doesn't have any decibel records anymore, as she turned them into the town. She asked if these have been issues since this date, she asked when the DEC was notified, when were the concerns brought up to the DEC and why was nothing submitted to the town or planning board in that time? She noted the DEC issued a 5-year permit, 5 years ago, and at that time the planning board did a 2 year then a 3 year to address the public's requests. Liv noted there was a noise complaint right before the last renewal that a neighbor submitted, saying something similar to Tom's reports, but nothing could be substantiated. She added that in the last three years no complaints were brought to the town until the public hearing letters went out for this renewal. She said that at the time the board agreed to what the DEC had permitted but they gave the 2 years out of courtesy to the folks who had concerns. She asked if they are hearing back up beeps if that is happening during normal business hours or not. If so, she said, it's not an issue. If it's outside of that time, then perhaps it needs to be addressed. The day they were there she said yes, it was rainy and overcast but without raising their voices they were able to hear right next to the machine. Liv concluded that without the ordinances in front of her within light duty vs heavy duty industry what is occurring at the mine is perfectly normal.

Laura Reynolds asked Tom Rybaltowski if the tailgate bangs were consecutive. He answered yes. She commented that she didn't think that was possible, stating that she lives next to a dairy farm which runs a 24-hour operation. When they have sand delivered, she said, she hears at maximum one or two bangs at most three.

Mary Green, who also neighbors the gravel pit, spoke next. She corroborated Tom's account of the 11 consecutive tailgate bangs and could hear it through closed windows. There is noise and backup beeping, she says. She is a fair distance away and hears it in the summer with her tv on and windows shut. She mentioned that the engineer who worked on the original application said the sound would be no more than a fluttering butterfly. She also had concerns during the last public hearing that there was bias on the board last time. She said she handed out photos of artifacts that were found in that area over the last 100 years and the board dismissed them last time. She handed

**Town of Greenwich - Planning Board  
Regular Meeting Minutes**

**12/18/2025**

them out again. Emily Vandriel asked if Mary had reached out to the NYS archaeologist to visit the site. Mary said yes but it was too late and there wasn't time for them to get to the site. Chairman Tomkins said the board wrote a letter to the state archaeologists but had no response from them. All agreed that was unfortunate.

Chairman Tomkins gave Laurel Cole, the applicant, the floor next. She introduced herself to the new board members. She asked Brian Kuzmich, who works at the site, to attend but he had a prior engagement and was unable to but is available by phone or text if needed. She spoke to Brian about the subjects brought up. Laurel was not contacted by the DEC about any noise problems in the past 3 years, until yesterday. She wished to address Tom's questions and concerns. Laurel said she is not saying that the tailgate closing 11 times could not happen in one segment, but the tailgate banging occurring several times at once is when the mine removes the topsoil to have to go down into widen the pit or dig it deeper. They take the excavator, remove the topsoil and take it over to the berm. And yes, there is tailgate banging but only when we are removing the topsoil. Sometimes when a customer comes in there may be a bang or two but rarely. She is not saying it doesn't happen or what Tom says is incorrect but that's why it happens, it's not all the time. The other question, on the backup beepers, they have the white noise backup beepers. Maybe there is a customer with them but not owner equipment. She added that maybe Tom could address it but she wonders if Fronhofer Tools' forklifts, which have backup beepers, are what they are hearing. She hoped that she was able to clarify the issues. She is unsure if Tom is correct on the timing of the DEC visits. Yes, they came in January when they were not in operation, but she believes it was within the following year. They get surprise inspections yearly so she doesn't think it's been as long as 2-1/2 years. DEC is welcome any time she said.

Tom Rybaltowski took the floor to respond. The dates of January of 2025 and July 2023 were given to him by Justin (Rathmun?) the inspector. The DEC permit said sound can be a problem if the noise is 20 decibels or greater than the ambient background noise of the area. He noted that they live in a very quiet area. Tom tested himself with an app on his phone. He said the ambient sound is about 40 decibels, but he has gotten about 60 on his app. He asked Mrs. Cole if they have a white noise beeper on their front-end loader used onsite. Laurel answered that Brian Kuzmich said they had white noise beepers on all their equipment. Tom said he must disagree with that, saying you could hear the front-end loader loading the stone, bringing it to the separator and backing it up all as one motion. It's not another neighbor he said. There have never been backup beeps until the mine opened. It's his opinion they have a normal beeper on the front-end loader.

Liv Thygesen wondered if Mahaffey Road was being paved while the back up beeps were heard, asking if it was possible that's what was being heard. She asked from when to when were noises being heard? And why was nothing reported in the past 3 years if the noise was a constant issue?

**Town of Greenwich - Planning Board  
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**12/18/2025**

Tom asked the board how they would prefer complaints to be directed if the residents had concerns during the mine's operation. Tom asked if they would prefer an email sent to the board, or a log maintained? Chairman Tomkins said he thought they had previously mentioned the DEC is the best avenue and are a better point of contact for noise issues. The planning board is not full time so it's hard to jump on complaints. Chairman Tomkins went out by himself once by himself and it was not well received. Therefore, he thinks DEC is a better formal avenue.

With no further Public comments, Chairman Tomkins closed the public hearing at 7:41 pm.

Chairman Tomkins thinks that requesting the DEC come out and do a noise audit would be a sensible thing to do. Tony asked what kind of measuring equipment the DEC has. With a State budget instead of municipality's budget perhaps they have a better equipment. Chairman Tomkins said he did not know but thought Greenwich had bought a pretty good meter. Chairman Tomkins added that the backup beeper can be demonstrated. The board said that the applicant's equipment needs to have the white noise beepers but that can be demonstrated, the board can verify that. Chairman Tomkins asked each board member to comment on the matter.

Tim said he heard both sides, and there is interest in encouraging business but also keeping good neighbors. The mine is permitted by the DEC above the board and using them as the source of truth makes sense as a point of contact. Without data from the DEC it's hard to say what the truth is but when they have information from DEC they can work to make a compromise for all parties.

Kyle thinks the back up alarm question is quantifiable. DEC will have more experience dealing with mines.

Chairman Tomkins asked if the equipment was there during the winter. Laurel said it was.

Chairman Tomkins said that the equipment needs to be checked for the backup beeper and commented that it would be useful for everyone to have DEC come out and do a noise audit to demonstrate how much noise it makes. Tim asked if as a board that was something they could request from them. The Chairman answered that yes, it is. Tony advised that they may want to begin by describing what has been brought to the board as an issue when you write to the DEC. For that reason, Chairman Tomkins thinks it would best be to contact them in writing.

Emily thinks that their report should also be submitted back to the planning board in writing. The board needs to have that in writing. Tony said it would be appropriate to respond to the board and anyone else they feel needs to be included. Chairman Tomkins said it would also be constructive to either have members of the board present or Andrew Mollica when they do their study.

Tim asked if there was a way to not delay the SUP but make sure the DEC gets to the site when the regular operations are occurring. Chairman Tomkins said yes, they can ask them to come out at the start of operations in the spring. He suggested that the board approve the renewal with the

**Town of Greenwich - Planning Board  
Regular Meeting Minutes**

**12/18/2025**

contingency that the DEC visits the site for a noise audit as early in the season after the start of operation as possible. Additionally, he suggested it be contingent on the applicant making any changes recommended by the DEC. Tim asked if Laurel was amenable to that, to which she responded yes.

Chairman Tomkins noted that because it was a renewal there was not a new SEQR done by the DEC and would not be necessary for the Planning Board to do theirs. The DEC already approved their permit without a new SEQR.

Chairman Tomkins said he would make a motion to approve the application.

**Resolution # 2025-68**

**Special Use Permit #2025-05 - 5-year Renewal - Approved with Provisions**

Resolution by Bill Tomkins

Seconded by Tim Norton / Emily Vandriel simultaneously

And passed unanimously by said Board.

RESOLVED, that the renewal of **Special Use Permit # 2025-05** be approved for the 5-year term matching the DEC permit granted. The approval is contingent upon the DEC visiting the site during normal operations to perform a noise audit, reporting back to the Greenwich Planning Board, and the applicant making any changes suggested by the DEC's site study.

Chairman Tomkins said that he would try to get out to the mine for a visit, with either Andrew or Aaron accompanying him.

Laurel thanked everyone and wished the board a happy holiday. Tom did the same.

With no further business before the board, Chairman Tomkins asked for a motion to adjourn.

Resolution by Emily Vandriel, seconded by Tim Norton and passed unanimously by said Board that the meeting be adjourned at 7:43 pm.

Respectfully submitted,

**Town of Greenwich - Planning Board  
Regular Meeting Minutes**

**12/18/2025**

Aaron Northrup  
Planning Board Clerk

Colleen Adamec, IAO  
Sole Assessor, Town of Greenwich  
2 Academy Street  
Greenwich, NY 12834  
518-692-9381 Extension 104  
[Colleen.adamec@greenwichny.org](mailto:Colleen.adamec@greenwichny.org)

December 4, 2025

To Supervisor Nolan and The Town Board,

This is a recap of my office. The low-income senior, agricultural, non-for-profit, and clergy renewal exemptions have been mailed. I am getting a good response from people returning them. The state has given me the trends for 2026. They are: 5% for residential, 1% for commercial, and 4% for vacant land. I will be working on the 2026 reassessment.

If you have any questions or problems, please feel free to let me know.

Sincerely,

*Colleen Adamec*

Colleen Adamec, IAO  
Sole Assessor, Town of Greenwich

# Town of Greenwich Code Enforcement Monthly Report

December 2025

Andrew Mollica, Code Enforcement Officer

<i><b>Applicant First Name</b></i>	<i><b>Applicant Last or Business Name</b></i>	<i><b>Address</b></i>	<i><b>Tax Map ID#</b></i>	<i><b>Project Description</b></i>
<i><b>Local Compliance - New Building permits (Zoning Compliance Certificates/LRCC-1)</b></i>				
1 Charles	Kelley	16 Sloan Drive	229.-1-10.23	12x28ft storage/garage 336ft²
2 Douglas	Plotke	867 CR 52	213.-1-26.2	7083ft² single family home
<i><b>Local Compliance - Building permits Closed (LRCC-2)</b></i>				
1 Barnett Fuels LLC.		3229 NYS 29	214.-1-11.5	30000gal LP tank
2 Rebuilding Saratoga Together	Emily Lavin	53 Pulp Mill Lane	219.19-3-3	300ft² addition and deck
<i><b>Local Compliance - Heating Equipment and Chimney Permits</b></i>				
<i><b>Sign Permits</b></i>				
1 Saxton Signs	Hudson River Community Credit Union	1167 NYS 29	228.-3-9.21	Free standing sign
2 Saxton Signs	Hudson River Community Credit Union	1167 NYS 29	228.-3-9.21	Wall mounted sign
<i><b>Driveway Permits</b></i>				
<i><b>Special Use Permit Inspections</b></i>				
<i><b>Referrals To Planning Board</b></i>				
<i><b>Referrals To ZBA</b></i>				
<i><b>Notices of Violation</b></i>				



## **Town of Greenwich , NY -Animal Control** **Report for \_\_December\_\_ 2025**

*I do not contract with WC Public Health to cover dog bites.*

Extras- this month I finished attending the NYS Veterinary Conference via the on demand attendance. I acquired 37 CE credits in subjects pertaining to veterinary social work, medical issues, training, and nutrition. I now have a total of 125 CE credits with the Cornell School of Veterinary Medicine due to my attendance of the conference over the last 3 years. When residents call looking for help or advice I am no better equipped to send them in the right direction to find the answers they seek.

12/2- I attended a Webinar training in conjunction with the HSUS and National Sheriff's Association covering investigations of large scale breeding facilities and puppy mills.

12/6- I had my yearly inspection with NYS AG and Markets. All municipalities I represent passed the inspection.

12/9- I attended a meeting in Queensbury arranged by Dr. Kyra Haring, DVM. She has been trying to find a way to implement an animal shelter in Warren and Washington Counties for law enforcement and residents to have resources to utilize for animal welfare cases. I recognized that while her heart is in the right place her tactics were likely to get her no momentum in her cause. I arranged for her to speak with Libby Post of the NYS Animal Protection Federation and Libby agreed to attend this meeting to explain how these things work to the group now following the vet. I had contact with Libby a few days later. I thanked her for her time and input and informed her that until this group is better organized and following a proper track I would be backing away. She agreed they need better structure to move forward.

12/15- Article 26c went into full effect. These are new laws pertaining to dog control kennels, shelters, and rescues, and the paperwork that goes with them.

12/18- Due to my background in equine rescue I was contacted by Dr. Tracey Sedrish of Upstate Equine Medical Center. She was looking for assistance on a welfare check in Stoney Creek, NY for 3 horses. She could find no one listed as a humane officer. I explained there are none but I would help connect her with law enforcement. Her complainant called me with the details and I passed them on to the Warren County Sheriff. Deputy Baker executed a welfare check on the horses, spoke to the original complainant, and then me. He found no laws being broken in the care of the horses. He stated they looked to be in good weight and had access to water and food.

12/6- I received a call from a resident who said a friend abandoned their dog with her. It has been over a week since they were supposed to return and their phone no longer worked. She had no contact from the dog's owner who resided in VT. I advised her about who to contact in VT where the dog lived prior to being left with her.

12/9- Zelda, the dog who bolted out the door while visiting family from the city the day after Thanksgiving, was finally caught and safe with her owner.

12/12- I was made aware of 3 parakeets needing a home immediately who were currently within the Village limits. This was a bit of a complicated need involving family court issues. I spoke with the owner and gathered as many details as I could to assist in rehoming the birds. Since the owner of the birds was a minor but her father had an address and was living in Victory, I called the Saratoga Co. Animal Shelter. They agreed to take in the birds.

**Shannon Celeste NACI- Town of Greenwich DCO-** Full incident reports are filled out for any incident that requires investigation under Article 7 of NYS Ag & Market and are filed in my records should they be needed.



## **OFFICE of the FIRE CHIEF**

Mike Smith Jr.

[firechief@villageofgreenwich.org](mailto:firechief@villageofgreenwich.org)

Cell: 518-290-5794

January 12, 2026

### **December 2025 – Town Board Report**

The following alarm(s) were run for the month of December...

#### **In District Alarms**

**EMS/1<sup>st</sup> Response:**      **27 (66%)**

**FIRE:**      **1 (3%)**

- 12/8/25 – 3 Gray Ave for a reported residential structure fire. Found the dry vent was malfunctioning – no fire. Good intent call. Schuylerville & Victory Mills FD were automatically dispatched as our FAST.

**Motor Vehicle Accident:**      **0 (%)**

•

**Service Call:**      **3 (7%)**

- 12/17/25 – 24 Gray Ave - Carbon monoxide detector activation with no illness.
- 12/26/25 – 34 Eddy Street - Carbon monoxide detector activation with no illness.
- 12/29/25 – 3 Sherman Ave – Wire down across the roadway – found to be a cable television line. It was removed.

**In District:**      **31 (76%)**

**MUTUAL AID Received:**      **1**

- 12/8/25 – 3 Gray Ave for a reported residential structure fire. Found the dry vent was malfunctioning – no fire. Good intent call. Schuylerville & Victory Mills FD were automatically dispatched as our FAST.

**MUTUAL AID Given: 10 (24%)**

- **Argyle FD: 1**
  - 12/31/25 – 82 Townline Road – Residential structure fire – Argyle FD was able to contain the fire. No need for our assistance – cancelled our response.
- **Easton FD: 1**
  - 12/30/25 – 697 South Cambridge Road – Reported residential structure fire – Chimney fire contained to the chimney. No need for our services – we cancelled our response.
- **Hartford FD: 2**
  - 12/28/25 – 7765 State Route 40 – Reported residential structure fire – We responded one FAST team to the scene
  - 12/29/25 – 91 Main Street – Residential structure fire – Fire contained by Hartford FD – No need for our FAST. We stood by in their station.
- **Middle Falls FD: 4**
  - 12/2/25 – State Rt. 40 & Hegemann Bridge Road – Plow truck rollover – no need for our assistance.
  - 12/12/25 – In the area of 801 County Rt. 77 – motor vehicle accident with injuries. We were requested to stand by in station.
  - 12/17/25 – State Rt. 40 & Bulson Road – 2 car motor vehicle accident with injuries. We assisted with vehicle stabilization and making the area safe.
  - 12/28/25 – County Rt. 77 & Fiddlers Elbow Road – motor vehicle accident with injuries. We assisted with traffic control.
- **Salem FD: 2**
  - 12/6/25 – 460 Black Creek Road – Residential Structure Fire – Ladder 324 and crew assisted with fire suppression and overhaul.
  - 12/22/25 – 296 Skellie Road – Reported as a structure fire – we were cancelled on our response.

**Total Incidents for the month: 41**

**Department Report**

**Hours**

Fire & EMS Response:	<b>93.5</b>
Training:	<b>126.5</b>
Activities:	<b>212</b>

6 Academy Street  
Greenwich, NY 12834

**Total month end Hours: 432**

**2025 Alarm Numbers:**

**Total calls answered – 418**

Fire related in district – 124

EMS/First Response in district – 191

Mutual Aid Given to Neighbors – 103

Full 2025 year end report coming shortly

**Chief Smith Report**

**Training**

- **GFD Communications plan and Radio Communications refresher training**
- **Captain Wren and Lieutenant Schukes attended a “Bridging the Gap” seminar at the Stillwater High School. Speaker was Jeremy Donch from National Fire Radio**
- **Firefighter Bob St.Mary attended a state fire class in Cambridge, Topic was battery emergencies**
- **Firefighter survival skills and FAST skill refresher training**
- **Multiple members conducted driver annual driver training on apparatus**

**Activities**

- **Escorted Santa to breakfast with Santa held at the Elks Lodge**
- **Escorted Santa around the Village atop Ladder 324**
- **Assisted Middle Falls FD cooking breakfast for the Marines Toys for Kids drive**

Account#	Account Description	Fee Description	Qty	Local Share	
A1255	Conservation	Conservation	4	26.80	
	Town Clerk Fees	Marriage License Fee	2	35.00	
	Sub-Total:			\$61.80	
A2544	Dog Licensing	Female, Spayed	22	198.00	
		Female, Unspayed	2	34.00	
		Male, Neutered	13	117.00	
		Male, Unneutered	5	85.00	
		Replacement Tags	1	3.00	
		Sub-Total:			\$437.00
A2655	Minor Sales	Photocopies	4	1.00	
		Sub-Total:			\$1.00
B1603	Vital Statistics	Birth Certificate - Town Genealogy	1	22.00	
		Death Certificate - Town	44	440.00	
		Sub-Total:			\$462.00
Total Local Shares Remitted:				\$961.80	
Amount paid to:	NYS Ag. & Markets for spay/neuter program			56.00	
Amount paid to:	Nys Dept. Of Health			45.00	
Amount paid to:	NYS Environmental Conservation			1,927.20	
Total State, County & Local Revenues:		\$2,990.00	Total Non-Local Revenues:		\$2,028.20

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Deborah Tjarks, Town Clerk, Town of Greenwich during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

## **Supervisor's Report**

**January 13, 2026**

While the calendar reflects that it's less than two weeks into 2026, it seems like more than that as I adjust to my new role as Supervisor. A big part of what's new is my role on the County Board of Supervisors. I've learned as a Town Supervisor that I am on the following Washington County committees: Local Development Corporation, Agriculture/Planning/Tourism/Community Development, Audit, Community College, Health & Human Services and Public Works.

The real unknown was the Local Development Corporation (LDC). It started with seed money from Washington County to promote new business in the county. The LDC operates four revolving loan fund programs. The first two focus on manufacturing facilities, the third assists small business and the fourth was adopted to assist business ventures that are geared towards assisting with projects that enhance community. All funds stress new job creation and offer flexible terms and an attractive interest rate. Deanna Derway, the LDC Executive Director, met with the Greater Greenwich Chamber of Commerce on January 9<sup>th</sup>.

On the Town front, we had our Organizational Meeting on January 6<sup>th</sup>. I introduced my intention to improve communications with the community. For one, Increasing our use of social media with the introduction of an Instagram account. Also, making posts about weather events and asking for people to reply with roads/areas that they feel need attention. Additionally, we've added the Ring Central app to the Highway Superintendent's phone that will forward messages from the highway garage phone to his cell phone.

I'm working with Flatley-Reed to start the ball rolling on the HOME Grant. The acceptance letter for the \$682,500 has been signed. The process of renewing the U.S. federal government's System for Award Management (SAM) is underway and my thanks to Drew at Flatley-Reed for his help with this.

Joanna Messina and I have a meeting with a representative from NY State later this month about our \$25,000 Canalway Grant. This grant is intended to fund playground equipment for Hudson Riverside Park.

The Town still has an Article 7 proceeding that resulted from a 2024 assessment. Mr. Tommy Morelli from Kelly Sellar Ryan briefed me on January 8<sup>th</sup>. I will update the Town Council during an executive session at the end of this meeting.

IT upgrades with National delayed. Evidently, they were expecting a down payment before they ordered any equipment. They accepted the fact that this was not made clear to us. The invoice is in tonight's audit.

Our bank accounts have been replenished as there has been a steady stream of residents coming in to pay their taxes. Thanks to Deb, Sharon and Marge for keeping up with the increased workload.

January 5, 2026

Greenwich Town Clerk  
2 Academy Street  
Greenwich NY 12834

Dear Members of the Town and Village of Greenwich Planning Board,

I am writing to formally express my interest in the Planning Board Alternate position for the Town and Village of Greenwich. As a new resident of Greenwich, I am eager to become actively involved in the civic life of the community and to contribute my professional experience, analytical skills, and commitment to thoughtful, well-governed growth.

I bring over a decade of experience in project management, governance, risk, and compliance across both public-sector-adjacent and private organizations. In my current role as a GRC Specialist and Project Manager, I work closely with cross-functional teams to evaluate complex requirements, assess risk, ensure regulatory alignment, and support transparent, well-documented decision-making. Previously, I served as a Senior Technical Project Manager, leading multidisciplinary teams, reviewing technical and operational documentation, and ensuring projects met established standards, timelines, and stakeholder expectations.

While my professional background is technical in nature, the core skills I apply daily, including careful review, structured analysis, facilitation of productive discussion, and respect for established processes, translate directly to the responsibilities of a Planning Board Alternate. I am comfortable reviewing applications and supporting materials, asking clarifying questions, weighing impacts against governing standards, and participating constructively in public meetings. I value collaboration, fairness, and decisions that balance community character, long-term planning goals, and responsible development.

As a resident of Greenwich, I have a strong interest in preserving the town and village's character while supporting thoughtful, well-planned growth. I view service on the Planning Board as an opportunity to learn more about local land use, zoning, and planning processes while contributing reliable, detail-oriented support to the Board as needed.

Thank you for your time and consideration. I would welcome the opportunity to discuss my interest further and am happy to provide any additional information, including my resume and professional references, if needed.

Respectfully submitted,



**Jules DiPrima**  
**884 Spraguetown Road**  
**Greenwich, NY 12834**  
**diprima.jules@gmail.com**  
**(978) 956-4385**

1/8/26

Greenwich Planning Board Members,

I'm writing to express my keen interest in serving on the Greenwich Planning Board as an alternate. My background in geology, environmental remediation, and construction gives me a practical perspective on balancing growth with responsible development that preserves what makes our community special.

I'm particularly excited to learn more about the development process and how it connects to the Comprehensive Plan. As a lifelong Washington County resident who's been involved in community organizations since childhood, I care deeply about Greenwich's future.

My family moved to town in 2018, bought our home in 2020, and welcomed our first child this fall. I'd love to help advance the Comprehensive Plan's goals—especially creating more recreation and waterfront opportunities for residents, including young families like mine.

I'm eager to contribute to thoughtful development that honors both our community's future and the welcoming character that defines it today.

Thank you for your time,

A handwritten signature in cursive script, reading "Abraham Shippee".

Abraham Shippee

64 Abeel Ave (Town)

518-926-8848

abraham.shippee@gmail.com

The Greenwich Town Board will hold its Monthly Meetings for 2026 at 6:30 PM on the second Tuesday of each month unless otherwise noted. Meetings are held at the Town Office located at 2 Academy Street, Greenwich, NY. Public can attend via Zoom. The meeting schedule shall be as follows:

January 6 (Organizational Mtg)	
January 13 (Audit & Regular Mtg)	July 14
February 10	August 11
March 10	September 8
April 14	October to be determined
May 12	November to be determined
June 9	December 8
	Year-End Mtg to be determined

## CERTIFICATE OF DESIGNATION

In order to establish eligibility and credentials to vote at the 2026 Business Session, this form must be filed with:

ASSOCIATION OF TOWNS OF THE STATE OF NEW YORK,  
150 STATE STREET, SUITE 203, ALBANY, NY 12207

by **February 7, 2026**

**TO: OFFICERS AND MEMBERS OF THE  
Association of Towns of the State of New York**

*To Ensure Correct Spelling On Badges, Please Print Or Type*

I, \_\_\_\_\_, Town Clerk of the Town of \_\_\_\_\_,  
in the County of \_\_\_\_\_ and State of New York DO HEREBY CERTIFY  
that the town board of the aforesaid town has duly designated the following named person  
to attend the Annual Business Session of the Association of Towns of the State of New York, to  
be held during February 17, 2026, and to cast the vote of the aforesaid town, pursuant to §6 of  
Article III of the Constitution and Bylaws of said Association:

NAME OF VOTING DELEGATE \_\_\_\_\_

TITLE \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

In the absence of the person so designated, the following named person has been designated  
to cast the vote of said town:

NAME OF ALTERNATE \_\_\_\_\_

TITLE \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

In WITNESS WHEREOF, I have hereunto set my hand and the seal of said town  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Town Clerk

From the April 12, 2022 meeting minutes:

**RESOLUTION NO. 48-22 Town Board: Rules of Order Resolution by Councilman Graves Seconded by Councilman Donahue and passed unanimously by said Board, Whereas, Town Law § 63 provides that the Town Board may determine the rules of its procedure; Now, Therefore Be It Resolved that the following Rules of Order are hereby adopted pursuant to Town Law § 63:**

**Rules of Order of the Town Board of the Town of Greenwich**

- 1. The Supervisor shall preside at all meetings of the Board and shall preserve order and shall preserve order and decorum in debate. In the absence of the Supervisor, the Deputy Town Supervisor shall preside.**
- 2. The Supervisor, immediately following the opening of every regular meeting of the Board with the Pledge of Allegiance and the roll call, shall proceed to the regular order of Town business as follows: approval of minutes, reception of petitions and other communications addressed to the Town Board, reports of committees, reports of officers and departments and introduction of resolutions and motions.**
- 3. Public Hearings: It shall be the duty of the Supervisor to preside at all general or special business hearings and to instruct all persons addressing the Board to state their names and addresses. At such hearings the Board may by special rules prescribe the time to be allotted to each speaker and the number of times each speaker may speak.**
- 4. The Supervisor may grant a public comment period as part of the Town agenda, any member of the public in attendance at such time may be given a reasonable opportunity to be heard on any question or subject in which the Town or its government is concerned.**
- 5. Every resolution or motion must be seconded before being put to a vote by the Supervisor and all Resolutions or motions shall be recorded in their entirety in the official minutes of the Town Board.**
- 6. The Supervisor may offer or second a resolution or a motion and need not relinquish the chair for such purpose. Nor must the supervisor relinquish the chair for the purpose of entering into discussion.**
- 7. A majority vote of all the members of the Board shall be required to suspend these rules of order. A majority of the Board shall constitute a quorum. More specifically, a quorum is defined as 3 out of 5 members. A motion must receive an affirmative of 3 members to pass.**
- 8. If the above stated rules are or become at any time in conflict with the statutory law, the statutory law shall take precedence.**
- 9. No member of the public shall engage in any disruptive behavior that would disrupt the town board meeting.**
- 10. Any persons speaking to the Board with the consent of the Supervisor shall address their remarks to the Board, not to other members of the audience in the form of a debate. Remarks must relate to issues related to the Town.**

Bank Accounts		
A	\$	31,603.65
B	\$	1,820.75
DA	\$	-
DB	\$	50,038.13

NYCLASS		
A	\$	20,183.96
B	\$	42,675.36
DA	\$	72,809.04
DB	\$	207,472.64

Remaining Funds		
A	\$	51,787.61
B	\$	42,675.36
DA	\$	72,809.04
DB	\$	257,510.77

Allocated Fund Balance		
A	\$	60,000.00
B	\$	5,000.00
DA	\$	15,000.00
DB	\$	135,000.00

Unallocated Fund Balance		
A	\$	(8,212.39)
B	\$	37,675.36
DA	\$	57,809.04
DB	\$	122,510.77
SL	\$	-
SF	\$	10,200.60

15% Fund Balance Target		
A	\$	100,383.90
B	\$	4,396.50
DA	\$	8,490.00
DB	\$	210,129.75
SL	\$	3,480.00