

## Supervisors May Report 2021

### COVID-19: ANNOUNCEMENT: COVID-19 VACCINE COMMUNITY "POP-UP" CLINIC

In furthering our community outreach and enhancing access to our COVID-19 vaccination efforts, our Public Health team has worked with our local officials, community leaders and school leadership to develop a community vaccination "pop-up" schedule for the next month, bringing access to the COVID-19 vaccine to many of our communities and age eligible school students as well. Appointments are encouraged for each of the clinics to help ensure the best possibility of receiving the vaccine the recipient would like, walk-ins will be accepted based on the availability of the vaccine. The complete schedule is post on the Town Facebook page.

**Greenwich "POP-UP" is scheduled for May 13 Thursday 3PM-7PM.  
At the Greenwich Fire Department 60 Hill Street.**

**Greenwich Budget 2021: "Our Goal: Getting the highest value for taxpayers' dollars"**  
Introduction: This is the first in a series of Supervisor's reports describing the current state of Greenwich's costs for conducting town business and providing town services. Subsequent reports will focus on the sources of income available to pay them.

Our purpose is to provide the town's citizens with the information they need to understand where their tax dollars are now being spent and to assess where and how their tax dollars might be distributed in future budgets, particularly the 2022 budget.

#### Part 1 Salaried Personnel Costs

Greenwich has six salaried employees and five fulltime hourly employees:

- Supervisor
- Town Clerk
- Supervisor's Clerk
- Highway Superintendent
- Highway Foreman
- Town Justice
- Motor Equipment Operators (4)

Their compensation is divided between salary and benefits which include Social Security, NYS & Local Retirement contributions and Health Insurance.<sup>1</sup>

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<sup>1</sup>Supervisor has relinquished salary.

Planning Board and ZBA serve without compensation.

Retirement Cost were equally divided to account for the total cost.

Total Salaries	\$ 393,482.02
Total Benefit Package	\$ 210,736.12
Total	\$ 604,218.14

Details can be found online in the Town budget at the Town's Website.

Part 2. Hourly & Contract \$ 152,846.60 [Includes Social Security]

Includes Town Assessor, Town Attorney, Planning Board Clerk, ZBA Clerk, BAR Clerk, Code Enforcement Officer, Asst Town Clerks [2], Justice Clerks [2], Youth Program [15] These funds are appropriated annually and may only be exceeded with Town Council re-appropriation). Generally, excess spending in any account is first filled by transfer of unused funds in another account.

**Total Employee Cost** \$ 757,064.74

Summary: With the exception of salaries, the other costs are generally mandated, and TOG has no control of any cost increases. For example, NYS retirement cost are determined by NYS. When health care costs rise the only option, TOG has is to negotiate with other vendors to attempt to reduce costs and maintain our level of coverage. Social Security and disability are required payroll costs.

Any increase to personnel expenses has a significant impact on TOG budget and your tax dollars. In future years, the impact inflation could have on employee costs could weigh heavily on future budgets.

**Middle/Upper Greenwich Hydroelectric Public Hearing:** On May 4, 2021, a public hearing was conducted via ZOOM concerning the extending the licensing for both projects. The licensing process starts five years before the current license expires. There were not any major changes discussed at the hearing. There will be additional time for public comments.

**Procurement:** I spoke with the Auditor concerning the procurement changes. The following is how our procurement rules were applied in the Audit. Before 9/10/2019 the prior procurement rules applied.

On 9/10/19 Resolution 113-19 Procurement Policy Chapter 60-5 F was amended increasing the amount from 1K to 2K for highway equipment repair. The Auditor applied this procurement change to any vouchers after 9/10/19. This change only applied to non-emergency repair costs.

On 11/6/19, the Board passed resolution 144-19 amending Procurement Policy 60-4 F. This revision was for all proposals or quotations and services subject to competitive bidding.

This procurement change was applied to all vouchers reviewed after 11/6/19.

After the 11/6 resolution, 11 vouchers were reviewed, and the new policy was applied. Most of the vouchers reviewed were prior to the 9/10 policy review. The audit period was 1/1/2019 to 2/29/20. As the TOG procurement policies were amended, the new policy was applied to the audit review of the vouchers.

The policy was amended on 9/10/2019 to increase the repairs from 1K to 2K. On 11/6/19 the policy was amended as presented. The amended change from 9/10/19 was not included in the 11/6/2019 policy change. In essence the change from 1K to 2K was reversed by the 11/6/2019 policy. The policy change was voted in on 9/10/2019 and voted out on 11/6/2019. The Auditor advised that the revised policy change made on 9/10/2019, from 1K to 2K was used to evaluate vouchers from 9/10/2019 to the completion of the audit.

**Cossayuna Lake Septic System Upgrades:** I attended a meeting with County Officials regarding the septic upgrade program. Inaccurate information was put out to the public about the program. County officials will conduct information sessions to clarify the program requirements. Because NYS has relegated the program to the County. The County must develop a grant formula to award grant money.

**Constituency Contact Information:** In April, The Town Office had In-person contacts **229**;

Phone contacts **424**; Emails **782** = **1435 Contacts**

**Total for 2021:** In-person contacts **1551** Phone contacts **2082**: Emails **3202**. **Total 6835**

**Washington County:** The Public Safety Committee was provided a presentation from the EMS Advisory Committee regarding Medicare/Medicaid travel reimbursement costs. The mileage rate has not been updated since 1988. The EMS advisory Board will prepare a request to NYS to increase the mileage. This increase will assist to bring down transportation costs for patient transfers.

**Summer Camp:** Applications are being accepted for the camp. Applications are available online and at the Town Clerk's Office. Summer camp counselors have first aid and CPR training [June 5] and their organizational meeting on June 19. The tent has been ordered and will be installed in June.

**Electric Vehicle Charger:** NYSERDA funding requires the TOG have the EVR operational for 4 years. The original contract had a warranty for 3 years. I renegotiated the contract with Potentia to extend the warranty to five years. Installation should be early summer. TOG is number 12 on the list for installation.

**Battenkill Park:** Washington County Community Service Team has raked leaves and picked up debris in the park. They are returning tomorrow to complete their work. The work crew found 3 tires under leaves near the water. The bathroom building was power washed and is ready for painting by the County Community Service Team. Picnic benches are power washed, and the floor was spot cleaned.