

## SEPTEMBER 22, 2009

A Budget Workshop Meeting of the Town Board of the Town of Greenwich, Washington County, New York was held at the Town Office Building, 2 Academy Street, Greenwich, New York on Tuesday, September 22, 2009 at 7:00 p.m.

PRESENT:	Donald Wilbur	Supervisor
	Bob Jeffords	Councilman
	Steven Patrick	Councilman
	George Perkins	Councilman
	Eric Whitehouse	Councilman

Others Present: Kellie Blake, Marge Wilbur, Rick Sullivan, Stanley Mattison and Ken McPhail.

Supervisor Wilbur led the Pledge of Allegiance to the Flag and the Clerk called the roll.

RESOLUTION NO. 97-09  
Budget Amendment 9/22/09

Resolution by Councilman Patrick  
Seconded by Councilman Perkins

and passed unanimously by said Board,

RESOLVED, that the following budget amendment be approved:

Budget Amendments:

- 1) Increase appropriations in DB5112.201 Improvements – C.H.I.P.S. by \$23,774.26 from DB0599 Appropriated Fund Balance – Highway Outside Village for the remainder of Peckham bills for paving.

RESOLUTION NO. 98-09  
Payt. of Bills 9/22/09

Resolution by Councilman Jeffords  
Seconded by Councilman Patrick

and passed unanimously by said Board

RESOLVED, that the following bills on Abstract #9010 be approved and audited and the Supervisor be authorized to pay said bills from their respective funds:

<u>FUND</u>	<u>BILL #</u>	<u>AMOUNT</u>
Highway Outside Village (DB):	5140-5141	\$143,774.26

## SEPTEMBER 22, 2009

### Discussion on 2010 Budget:

Supervisor Wilbur stated that the main focus of the meeting tonight was a budget workshop with the goal to be to keep the budget flat, with no increases. Typically there have been workshops with the Highway personnel and the Highway Committee. This meeting will include that. He further stated that Budget Officer Marge Wilbur was in attendance tonight to present the budget requests and receive comments from the Board and their decision on pay increases if any.

Budget Officer Marge Wilbur handed out a work copy of the budget and stated that in the column entitled "Tentative Budget 2010" she had entered the figures from the Budget Request Worksheets that were received from the various department heads, with the exception of the personal services line (salaries) which were left at the 2009 budget figures. The only personal services line that was increased was Justice Bowen and his clerk as the second Justice and clerk positions will end on 12/31/2009. Marge further stated that there will be increases in health Insurance and retirement benefit costs.

### Highway portion of the budget:

Budget Officer Marge Wilbur started with the Highway portion of the budget figures with the Board. There was a discussion with the Highway Superintendent regarding his desire to have money available year round for part time help instead of only in the winter months. He requested \$1,000 per month for this help. This request required changes in the DA and DB Highway Accounts. Some line items were reduced and money was added to the personal services (salaries) lines to accommodate this request with the result being no increase to the budget for this request.

### Discussion on Capital Reserve for Highway Equipment:

Councilman Jeffords stated that the Town needs to develop an equipment replacement plan. Councilman Whitehouse stated that he had been looking into the possibility of municipal leases for equipment. There are different year plans from 3 year to 15 year lease to own plans. There are many different payment plans and no early payoff penalties.

Councilman Patrick asked Ken McPhail, Highway Employee if he had anything he would like to discuss with the Board. Ken stated that in speaking with the other Highway Employees that they would like to ask for a 4% pay increase. Supervisor Wilbur stated that he can say that there won't be a 4% increase. Right now, the Consumer Price Index is reporting a decrease. The benefits will increase as the town's share of health insurance and retirement increases. Supervisor Wilbur further stated that at the County level there is no increase in salaries except for union contracts that the Board of Supervisors will try to negotiate at a zero pay increase. Last year department heads and deputies received no increases. Councilman Patrick stated that the Board is looking at no pay increases at the present time, after the tentative budget is presented and there are more solid figures the Board will look at that again. Ken McPhail thanked the Board for whatever they end up doing.

## SEPTEMBER 22, 2009

General Fund portion of the budget:

Budget Officer Marge Wilbur stated that she had taken the \$1,000 out of the Town Board Contractual Expense account for the Association of Towns Meetings in NYC. (other departments had already eliminated this) Marge further stated that Town Clerk Elaine Kelly had asked for the records preservation to be added to the Town Board account instead of Records Preservation account because the remaining records to be preserved are Town Board minutes. Marge stated that she had not added that to the budget in order to keep the budget down. The Justice account reflects what was actually requested from Justice Bowen. There will be a savings of approximately \$4,000 by combining the two Justice positions. The Town Historian and Highway Superintendent (for himself and his staff) had asked for a 3% increase in pay and those were left at the 2009 rate. She further stated that most other items were the same except for the Youth Program expenses. There have been increased costs associated with meeting the Department of Health regulations for a "Children's Camp". A Health Director is needed at a cost of \$500 for the 6 week program. Also the Youth Director duties now include much more paperwork and it was suggested that there be a separate person in charge of the playground portion of the program. The same number of employees would be hired but the Playground Director would be paid more per hour.

Fire Districts:

Councilman Patrick asked about the Fire District contracts. Marge stated that she had not prepared that portion of the budget yet. Councilmen Patrick and Jeffords will meet with the Fire Departments to discuss their requests.

Motion by Councilman Patrick  
Seconded by Councilman Whitehouse

and passed unanimously by said Board,

that the meeting be adjourned at 9:15 P.M.

Respectfully submitted,

Kellie A. Blake  
Acting Clerk